2111 Emmons Road
Jackson, MI 49201

Jackson Preparatory & Early College
Board of Governors Meeting
Regular Meeting – Monday, August 24, 2015

Date:	August 24, 2015
Time:	6:00 p.m.
Location:	Jackson College 2111 Emmons Road Potter Center – Board Room

AGENDA

Called to order 6:09pm
All present
Dr. Halsey – Absent

I. Facilities update
- a. Timeline review
  - Meal spaces, teacher spaces, and student spaces. Other things necessary – science labs
  - Secons story may be necessary as a multipurpose area to be overflow
  - Options on entry (hague or Emmons) proximity to JC or da Vinci, or location around JC
  - Significant rain areas and making space for that
  - Having buildings look like they belong to JC. Rob harris would be good contact to have for facilities. Sustainability input.
- b. Proposal Review
  - Dick Davis – director development (student suites)
- c. Discussion on next steps
  - Story development (Friday 28th) who edits, who delivers, etc.
  - Shane reporting who is doing what, who will be talking here, promoting school, who is the team etc. getting those updates to our board.

II. Enrollment Discussion
- a. Enrollment window vs. applications
  - Looking at JC winter schedule to fully embed them (9-13) into JC facilities
  - Dual enrollment – getting kids into those classes
- b. Space constraints
  - 2 rooms will be reserved for JPEC education
- c. Projections and staffing
  - 6 new faculty members, 2 science, 2 english, 2 social studies
  - Currently looking for EC English and special education
  - Dual enrollment budgeting in more as a projection

- How other schools like us retain their students and staff

d. Dual enrollment

III. Budget Review

a. Cash flow
   - Sept. no state aid payment
   - Rent payment due
   - October state aid resumes
   - Paying vendors for PO in October

b. Projections
   - Projections for student 230, 265, 300

c. Expenditures
   - Financial statements
   - Audit starts 8/25 draft reports will then be available
   - 4 positions were budgeted in for the 230 number

IV. General updates

a. Student/parent handbook updates
   - Added in new procedure

b. AUP updates
   - Raised from 40 – 50

c. Technology
   - 6th grade is getting HP laptops that are to be left in the classroom at all times

d. New program

Adjournment 8:01pm

Minutes available at:
Jackson College
2111 Emmons Road
Jackson, MI 49201
Telephone: (517) 768.7093

A copy of the meeting minutes are available for public inspection at the address listed above within eight business days for proposed minutes and within five business days of approval for approved minutes.

This meeting is a meeting of the Board of Governors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

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**Closed meeting minutes are not subject to disclosure and will be held confidentially.*