

Jackson Preparatory & Early College



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2111 Emmons Road
Jackson, MI
49201

Jackson Preparatory & Early College Board of Governors Meeting Annual Board Meeting

Date: January 27, 2025
Time: 5:30 p.m.
Location: Jackson College Central Campus
2111 Emmons Road
Potter Center Board Room

1. Call to Order
J. Marowelli called the meeting to order at 5:36pm

Roll Call – Declaration of a Quorum

Board:

Chairman	Suzanne Jones	Present
Vice-Chair	John Macchia	Present
Governor	Billia Rajzer	Present
Governor	Eric Beda	Present

Authorizing Representative(s):	Wendy Larvick	Absent
	Mark Weinberg	Absent

2. **Declaration of Conflict of Interest**
B. Rajzer – Yes. Employer conflict of interest. Will be stepping down.

3. **Election of Officers**
Chairman – Suzanne Jones
Vice Chair – John Macchia

Motion to adopt the named officers.

Motion made by | E. Beda

Seconded by | J. Macchia

Yes (3) No (0)

S. Jones – Yes

J. Macchia – Yes

E. Beda - Yes

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4. **Review and Approval of Agenda**

The January 27, 2025 agenda was reviewed and approved.

Motion made by | E. Beda

Seconded by | J. Macchia

Yes (3) No (0)

5. **Adoption of Minutes**

Adoption of Minutes dated November 25, 2024

Motion made by | J. Macchia

Seconded by | E. Beda

Yes (3) No (0)

6. **Ownership Linkage**

6.1 *Public Comment (*limit three minutes – please see note below*)

None

6.2 Student Government Update

Presented by J. Marowelli

Just had Winterfest that was a great success. Looking forward to Prom and new student elections!

6.3 Authorizer Items

None.

7. **Expulsion Hearing**

Presented by J. Marowelli

No closed session requested.

Motion to Expell Student C from Jackson Preparatory & Early College.

Motion made by | J. Macchia

Seconded by | E. Beda

Yes (3) No (0)

8. **Monitoring Items**

None.

9. **Consent/Required Approvals Agenda**

9.1. Election of CAO –

Motion to elect JOHN MACCHIA to be the CAO.

Motion made by | E. Beda

Seconded by | J. Macchia

Yes (3) No (0)

9.2. Reappointments

a. FOIA Coordinator

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- b. Civil Rights Coordinator
- c. McKinney-Vento Officer
- d. Foster Care Liaison
- e. Legal Counsel
- f. Assistant Treasurer
- g. Assistant Secretary
- h. Contract Negotiations
- i. Deposit Designations
- j. Principal Media
- k. Electronic Transfer Officer
- l. Title IX Coordinator
- m. Bank Account Signatories
- n. School Safety Liaison

Motion to elect the reappointments as noted.

Motion made by | J. Macchia

Seconded by | E. Beda

Yes (3) No (0)

10. **Items for Decision**

10.1. 2025/26 Annual Calendar

Presented by J. Marowelli

Motion to approve the 2025/26 Annual Calendar as written.

Motion made by | E. Beda

Seconded by | J. Macchia

Yes (3) No (0)

10.2. 2025/26 Open Enrollment & Intent to Return Window

Presented by J. Marowelli

Motion to approve the 2025/2026 Enrollment windows as written.

Motion made by | E. Beda

Seconded by | J. Macchia

Yes (3) No (0)

10.3. Fall Policy Updates

Presented by J. Marowelli.

Wait for counsel to comment prior to making a decision.

~~Motion to approve the 2023/2024 Budget Amendment I~~

~~Motion made by |~~

~~Seconded by |~~

~~Yes () No (0)~~

11. **Other Information Requested by the Board**

11.1 Enrollment Info

Presented by J. Marowelli

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Excited to start marketing efforts with Grow Schools. Meet every week to discuss.

11.2 Academics

Presented by J. Marowelli

NWEA just wrapped up.

6th grade supplemental math skills class kicked off this term. Excited to see the growth with this cohort.

11.3 Institutional Health

a. Board Membership

Presented by J. Marowelli

Reached out to Dr. Phelan for updates on new board appointment and school lease.

12. Adjournment

Board Comments:


Happy Birthday, Eric!

Thank you for your service, Billie!

Thank you to everyone who was able to come to the JPEC Staff Christmas Party at Klavons!

S. Jones adjourned the meeting at 6:02pm

I certify that, to the best of my knowledge, that the foregoing minutes of the January 27, 2025, annual meeting of the Board of Governors is accurate and correct.


Vice-Chair

2/24/25
Date


Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.
Approved minutes are available for public inspection within five (5) business days after approval.
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093