

Jackson Preparatory & Early College



P: 517.705.5732
F: 517.795.2735
office@jacksonpec.org

2111 Emmons Road
Jackson, MI
49201

Jackson Preparatory & Early College Board of Governors Meeting Regular Board Meeting – Monday, April 22, 2024

Date: April 22, 2024
Time: 5:30 p.m.
Location: Jackson College Central Campus
2111 Emmons Road
Potter Center Board Room

1. Call to Order
S. Jones called meeting to order at 5:33pm

Roll Call – Declaration of a Quorum

Board:

<i>Chairman</i>	Suzanne Jones	Present
<i>Vice-Chair</i>	Jonathan Williams	Present – 5:38pm
<i>Governor</i>	John Macchia	Present
<i>Governor</i>	Eric Beda	Absent
<i>Governor</i>	Billie Rajzer	Present

Authorizing Representative(s):	Todd Butler	Absent
	Wendy Larvick	Present
	Mark Weinberg	Absent

2. **Declaration of Conflict of Interest**
None.

3. **Review and Approval of Agenda**
The April 22, 2024 agenda was reviewed and approved.
Motion made by | B Rajzer
Seconded by | J. Macchia
Yes (3) No (0)

4. **Adoption of Minutes**
Minutes dated March 18, 2024 were reviewed and approved.
Motion made by | B. Rajzer
Seconded by | J. Macchia
Yes (3) No (0)

Jackson Preparatory & Early College



P: 517.705.5732
F: 517.795.2735
office@jacksonpec.org

2111 Emmons Road
Jackson, MI
49201

5. **Consent Agenda**

6. **Ownership Linkage**

6.1. **Public Comment (limit three minutes-see note)*

Katelyn Andrews, New JPEC Teacher, CP History: from Wayland, MI and graduated from CMU, interested in reading and swim competitively.

Katie Hamann, New JPEC, Teacher, Music: Came from Adrian HS/Adrian College. Majored in flute and percussion. Offering new ways to get a music credit, such as bucket drumming!

6.2. Student Government Update

Presented by Katelyn Robison

Currently working on Prom, this Saturday at the Cascades Manor house, and the theme is under the sea! Hoping to organize some fun end-of-year events such as picnics, field trips, and field days.

6.3. Authorizer Items

Presented by W. Larvick.

Nothing to note this month.

7. **Other information requested by the board**

8. **Monitoring Items**

8.1. March Financials

Presented by G. Pilaczynski

Accounts receivable is high due to staffing changes at JC. Winter DE is contributing to this number as well as April's lease payment.

8.2. 2024-2025 Preliminary Plan

Presented by G. Pilaczynski

8.3. Lease Update

Presented by J. Marowell

Current lease is up on June 30, 2024. Had initial meeting with JC, talked about updating the lease as there is outdated language in regards to space. Mentioned that the board's priority is to find a middle ground, and potentially have it be per pupil.

Next steps – updating lease, as well as a 'wish list' to have JC CFO work with Dr. Phelan to continue negotiations.

8.4. ESP Process

Presented by J. Marowell.

Executive Team worked on a list of 4-5 HR providers. Executive assistant will be reaching out for details on insurance providers from these companies. Goal to send out RFP by end of month.

Jackson Preparatory & Early College



P: 517.705.5732
F: 517.795.2735
office@jacksonpec.org

2111 Emmons Road
Jackson, MI
49201

9. Items for Decision

9.1. Spring Policy Updates

Motion to approve the NCSI Spring Policy updates as written.

Presented by J. Marowelli.

Motion made by | J. Williams

Support by | J. Macchia

(4) Yes, (0) No

9.2. Interpretation Review

a. GBE-3: Responsible Modern Citizenship

Presented by J. Marowelli

Motion to accept the interpretation as written.

Motion made by | J. Williams

Support by | B. Rajzer

(4) Yes, (0) No

b. EL-11: Equitable Compensation

Presented by J. Marowelli

Motion to accept the interpretation as written.

Motion made by | B. Rajzer

Support by | J. Macchia

(4) Yes, (0) No

c. EL-1: Ethical Treatment of Stakeholders

Presented by J. Marowelli

Motion to accept the interpretation as written.

Motion made by | J. Macchia

Support by | J. Williams

(4) Yes, (0) No

d. EL-7: Legal and Board Compliance

Presented by J. Marowelli

Motion to accept the interpretation as written.

Motion made by | J. Williams

Support by | B. Rajzer

(4) Yes, (0) No

10. 9.3. Policy Governance Monitoring Reports

Presented by J. Marowelli. Was tabled until May Retreat.

11. Upcoming Events

10.1. Commencement

Friday, May 10th, 6pm. Potter Center. Jeremy Frew guest speaker.

Jackson Preparatory & Early College



P: 517.705.5732
F: 517.795.2735
office@jacksonpec.org

2111 Emmons Road
Jackson, MI
49201

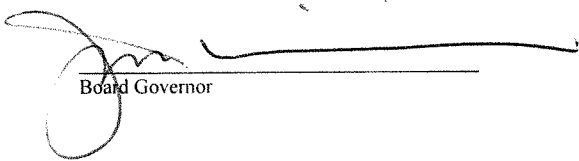
- 10.2. Teacher Appreciation Week
*May 6-10. Hosting a meal on May 8th after school.
Get schedule to board members asap.*
- 10.3. Jets Air Station – Ribbon Cutting
Tentatively May 13, 2024.

Adjournment

- 11.1 Board Announcements
None at this time.
- 11.2 Adjourn

S. Jones adjourned the meeting at 6:44 pm

I certify that, to the best of my knowledge, the foregoing minutes of the April 22, 2024 regular meeting of the Board of Governors are accurate and correct.



Board Governor

5/20/24

Date

Alexandra Elfe

Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.
Approved minutes are available for public inspection within five (5) business days after approval.
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.705.5732