

Jackson Preparatory & Early College



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2111 Emmons Road
Jackson, MI
49201

Jackson Preparatory & Early College Board of Governors Meeting Annual Board Meeting

Date: January 22, 2024
Time: 5:30 p.m.
Location: Jackson College Central Campus
2111 Emmons Road
Potter Center Board Room

1. Call to Order
J. Marowelli called the meeting to order at 5:30pm

Roll Call – Declaration of a Quorum

Board:

<i>Chairman</i>	Suzanne Jones	Present
<i>Vice-Chair</i>	Jonathan Williams	Present
<i>Governor</i>	John Macchia	Present
<i>Governor</i>	Eric Beda	Present (tardy)

Authorizing Representative(s):	WendyLarvick	Absent
	Mark Weinberg	Present

2. **Declaration of Conflict of Interest**
None.

3. **Election of Officers**
Chairman – Suzanne Jones
Vice Chair – Jonathan Williams

Motion to adopt the named officers, eliminating the Treasurer and Secretary roles on the board.

Motion made by | J. Macchia

Seconded by | S. Jones

Yes (3) No (0)

4. **Review and Approval of Agenda**
The January 22, 2024 agenda was reviewed and approved.

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*Change minutes date to 12/21/2023
Motion made by | J. Williams
Seconded by | J. Macchia
Yes (3) No (0)

5. **Adoption of Minutes**

Adoption of Minutes dated December 21, 2023
Motion made by | J. Williams
Seconded by | J. Macchia
Yes (3) No (0)

6. **Ownership Linkage**

6.1 *Public Comment (*limit three minutes – please see note below*)
None

6.2 Student Government Update
No update.

6.3 Authorizer Items
Presented by M. Weinberg
Staff review will happen in the next couple weeks.

7. **Monitoring Items**

7.1. December Financials
Presented by G. Pilaczynski
Net position is at ~\$19,000. Finance committee met and agrees with all items.
Jonathon Marowelli to follow up with JC about lease/DE expenses.

8. **Consent/Required Approvals Agenda**

8.1. Return to Learn and Continuity of Services Plan
Presented by J. Marowelli
Motion to adopt the Return to Learn and Continuity of services plan
Motion made by | J. Williams
Seconded by | J. Macchia
Yes (3) No (0)

9. **Items for Decision**

9.1. Election of CAO –
Motion to elect JOHN MACCHIA to be the CAO.
Motion made by | J. Williams
Seconded by | S. Jones
Yes (3) No (0)

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9.2. Reappointments

- a. FOIA Coordinator
- b. Civil Rights Coordinator
- c. McKinney-Vento Officer
- d. Foster Care Liaison
- e. Legal Counsel
- f. Assistant Treasurer
- g. Assistant Secretary
- h. Contract Negotiations
- i. Deposit Designations
- j. Principal Media
- k. Electronic Transfer Officer
- l. Title IX Coordinator
- m. Bank Account Signatories

Motion to elect the reappointments as noted.

Motion made by | J. Macchia

Seconded by | J. Williams

Yes (3) No (0)

9.3. 2024-2025 Annual Calendar

Presented by J. Marowelli.

Mirrors past calendars. Students/Families have enjoyed these calendars.

Motion to approve the 2024-2025 calendar as presented.

Motion made by | J. Macchia

Seconded by | J. Williams

Yes (4) No (0)

9.4. 2024-2025 Open Enrollment & Intent to Return Window

Motion to approve the 2024-2025 Open Enrollment, Intent to Return Window.

Motion made by | J. Williams

Seconded by | J. Macchia

Yes (4) No (0)

9.5. Budget Amendment I

Presented by G. Pilaczynski

Motion to approve the 2023/2024 Budget Amendment I

Motion made by | E. Beda

Seconded by | J. Williams

Yes (4) No (0)

9.6. February Board Meeting Adjustment

Motion to move the February meeting to February 26, 2024. And also to have board calendar to be changed to the 4th Monday of the month besides the months of March and May, 2024 due to Spring Break and Memorial day holidays.

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Motion made by | J. Macchia
Seconded by | J. Williams
Yes (4) No (0)

10. **Other Information Requested by the Board**

- 10.1. Superintendent Evaluation Process
Presented by J. Marowelli
- 10.2. April Meeting Location
Presented by J. Marowelli
No action needed.

11. **Adjournment**

S. Jones adjourned the meeting at 6:03pm

I certify that, to the best of my knowledge, that the foregoing minutes of the January 22, 2024, annual meeting of the Board of Governors is accurate and correct.

Vice-Chair

02/26/2024

Date

Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.
Approved minutes are available for public inspection within five (5) business days after approval.
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093