



2111 Emmons Road  
Jackson, MI 49201

**Jackson Preparatory & Early College  
Board of Governors Meeting  
Regular Meeting – Monday, June 29, 2015**

Date: June 29, 2015  
Time: 6:00 p.m.  
Location: Jackson College  
2111 Emmons Road  
Potter Center – Board Room

**AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
  - A. All Board of Governors present
- IV. Approval of Agenda
  - A. Motion and support for approval of agenda
- V. Public Comment (limited to three minutes): For agenda items only
  - A. No Comments
- VI. Approval of June 1, 2015 Board Meeting Open Meeting Minutes
  - A. Motion and support for approval
  - B. Unanimous
- VII. Action Items
  - A. Approval of 2015-16 Board Meeting Schedule and Location
    - i. Process for publicizing approved schedule
    - ii. Board President made motion for Brooklyn Exponent to be the paper for posting Board Meeting schedule for 2015-2016
      - a. Any changes to meetings must be made at least a week in advance
  - B. Board of Governors Role Appointment
    - i. President
      - a. Dr. Rando nominated as President
      - b. All in favor
    - ii. Vice President
      - a. Governor Jonathon Williams nominated as Vice President
      - b. All in favor

- iii. Secretary
  - a. Dr. David Halsey nominated as Secretary
  - b. All in favor
- iv. Treasurer
  - a. Governor Zoe Wilcox nominated as Treasurer
  - b. All in favor
- C. Adoption of 2015-16 Academic Calendar
  - i. Governor comments around student, family, and faculty needs
  - ii. Motion to approve Calendar Option 3
  - iii. All in favor

#### VIII. Authorizer Items

- A. Scheduling a follow up meeting with NCSI to review Authorizer requirements with JPEC Board of Governors
  - i. Saturday dates will be proposed with the Authorizer, Board, and Dr. Goenner
  - ii. A follow up meeting in relation to the previous retreat and the need to continue developing outcomes around policy governance and responsibilities
    - a. Possible dates of August 3<sup>rd</sup> or 12<sup>th</sup>
      - a. Social hour retreat 5-6pm on August 3<sup>rd</sup>

#### IX. Information Items

- A. Early College Student Council and Focus Group
  - i. “Gap Day” and Mentoring Program
    - a. Shafaa Ikram and Paige Curl presented
    - b. Board of Governors shared interest and approval of the mentoring program
    - c. Measuring growth in mentors and creating a structure to gather this data
    - d. Gap Day – An opportunity to do team building, meet mentors, and orient students to graduation requirements and dual enrollment
- B. Dual Enrollment – Jonathon Marowelli
  - i. FYS and College Courses
    - a. Students are demonstrating great success with course work and balancing JPEC requirements
  - ii. Compass placement exams
    - a. Tremendous success with 74 of our total Early College students placing into freshman college English
    - b. 14 of our students scored in the top 75% of the nation in Math
    - c. 8 of our students scored in the top 1% of the nation in Math
- C. College Preparatory Student Council
  - i. “Gap Day”
    - a. Naseebah Ikram spoke about her appreciation of hearing from each of her Early College teachers and their expectations, as well as meeting her mentor and understanding the expectations
  - ii. Integrated Studies and College Prep Academic Conference – Heather Hillman and Amanda Pattyn
    - a. Creating an opportunity for students to demonstrate holistically their learning and apply it to a social issues with authentic meaning
    - b. Students will need to develop a proposal and present to an advisor board of faculty

- c. Students will then participate in an authentic academic conference scheduled for July 17
  - D. Open House and Enrollment Update
    - i. Superintendent Malmquist shared that enrollment has increased to 238 as of today
    - ii. Two more Open Houses left in July
      - a. July 9 and 25
  - E. End of Year Celebration
    - i. Superintendent Malmquist shared that the date and venue changed to July 16 and Cascades Park
- X. Extended Public Comment (limited to three minutes): Non-agenda items
- XI. Board of Governors Comment
  - A. Hot lunch program
    - i. Governor Halsey asked about submitting an RFP
    - ii. Question raised regarding whether we will choose
  - B. Requirement of Team initiative
    - i. Governor Williams shared his idea that JPEC could incorporate a requirement that students participate in a Team experience, whether that is an academic or athletic team.
    - ii. Governor Williams also shared the reminder that in JPEC's founding, a lunch program revolving around nutrition education had been discussed and that we should return to this idea
- XII. Adjournment

**Minutes available at:**

*Jackson College  
2111 Emmons Road  
Jackson, MI 49201  
Telephone: (517) 768.7093*

---

A copy of the meeting minutes are available for public inspection at the address listed above within eight business days for proposed minutes and within five business days of approval for approved minutes.

This meeting is a meeting of the Board of Governors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s), please call (517) 768.7093 prior to the meeting.

*\*Closed meeting minutes are not subject to disclosure and will be held confidentially.*