



2111 Emmons Road
Jackson, MI 49201

**Jackson Preparatory & Early College
Board of Governors Meeting
Regular Meeting – Tuesday, September 2, 2014**

Date: September 2, 2014
Time: 6:00 p.m.
Location: Jackson College
2111 Emmons Road
Potter Center – Board Room

AGENDA

I. Call to Order

The meeting was called to order by Chairman Rando at 6:02 p.m.

II. Pledge of Allegiance

III. Roll Call

Harry Baltimore – present
Dr. David Halsey – present
Dr. Robert Rando – present
Jonathon Williams – present
Other Attendees: Michael P. Masters, Dr. Rebekah Woods, Shane A. Malmquist

IV. Approval of Agenda

Governor Williams moved to approve the agenda. Governor Halsey seconded. The agenda was approved.

V. Public Comment (limited to three minutes): For agenda items only

The Board heard no comments from the public.

VI. Approval of August 4, 2014 Regular Meeting Open Meeting Minutes

Governor Williams moved to approve the minutes. Governor Baltimore seconded the motion. The minutes were approved unanimously.

VII. Action Items

- A. Resolution – Board Member Nomination: Zoe M. Wilcox
Governor Halsey moved to nominate Zoe M. Wilcox. Governor Williams seconded. Zoe M. Wilcox was nominated to join the JPEC Board of Governors.

VIII. Information Items

A. Dean's Update

- i. Inaugural Day Update
- ii. Staffing
- iii. Orientation Session
 - a. Thursday, September 4, 2014 – 5:30 p.m. @ JPEC
Dean Malmquist provided an update on the positive response of the inaugural day, updates on hiring additional staff for science and looking for secondary English, and shared the orientation program structure.

B. President's Report

- i. National School Lunch Program
- ii. Enrollment Update
- iii. Inaugural Day Impressions
- iv. MDE Charter School Planning/Implementation Grant
- v. Professional Employment Organization – Employees Only
 - a. Introduction to Board
 - b. Employee Handbook
- vi. Faculty Onboarding – Professional Development
- vii. Board of Governor onboarding process
President Masters provided an update on continued efforts identifying a NSLP provider/vendor, enrollment growth of an additional 40 students, and a description of the implementation grant steps and progress.
President Masters also introduced Employees Only as the employment organization and provided a copy of the Employee Handbook draft.
President Masters also informed the Board of the professional development faculty were attending and the onboarding process.

IX. Extended Public Comment (limited to three minutes): Non-agenda items

No public comment

X. Board of Governors Comment

No comments

XI. Adjournment

Governor Williams moved that the meeting adjourn. Motion seconded by Governor Halsey. The meeting adjourned at 8:33 p.m.

Minutes available at:

*Jackson Preparatory & Early College
2111 Emmons Road
Jackson, MI 49201
Telephone: (517) 768.7093*

A copy of the meeting minutes are available for public inspection at the address listed above within eight business days for proposed minutes and within five business days of approval for approved minutes.

This meeting is a meeting of the Board of Governors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s), please call (517) 768.7093 prior to the meeting.

**Closed meeting minutes are not subject to disclosure and will be held confidentially.*



2111 Emmons Road
Jackson, MI 49201

Telephone: (517) 768 7093

Fax: (517) 795 2735

Website: www.JacksonPEC.org

Minutes Certification:

Proposed minutes respectfully submitted,

Board Secretary / Recording Secretary

Date: _____

Approved by the Board of Governors on October 6, 2014.

Board Secretary

Date: _____

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Facsimile: (517) 796-8632

Website: www.JacksonPEC.org

Jackson Preparatory & Early College

Board of Governors Meeting

Meeting Notes – Regular Meeting

Date: August 4, 2014
Time: 6:00 p.m.
Location: Jackson College
Potter Center – Board Room
2111 Emmons Road
Jackson, MI 49201

MEETING TYPE:	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input type="checkbox"/> Proposed	<input checked="" type="checkbox"/> Approved

I. Call To Order

The meeting was called to order by Chairman Rando at 6:06 p.m.

II. Pledge of Allegiance

III. Board Governor Attendance:

Harry Baltimore	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. David Halsey	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Robert Rando	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Jonathan Williams	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees: Jeff Steers – Brooklyn Exponent; Michael P. Masters; Dr. Rebekah

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