

# Jackson Preparatory & Early College



## Jackson Preparatory & Early College Board of Governors Meeting Regular Board Meeting – Monday, April 24, 2017

Date: April 24, 2017  
Time: 5:30 p.m.  
Location: Jackson College  
2111 Emmons Road  
Potter Center - Board Room

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### 1. Call to Order

The board meeting was called to order by Dr. Rando at 5:35 pm

### 2. Pledge of Allegiance

### 3. Roll Call – Declaration of Quorum

#### Board:

Chairman	Dr. Rob Rando	Present
Vice-Chair	Mr. Jon Williams	Present
Treasurer	Mrs. Zoe Wilcox	Present
Secretary	Dr. David Halsey	Present
Trustee	Dr.. Rebekah Woods	Absent
Trustee	Mr. Steven Hogwood	Present
Trustee	Mrs. Cheryl Schantz	Present

#### Authorizing Body:

President	Dr. Phelan	Absent
NCSI	Don Cooper	Present
Finance	Daryl Norris	Present

### 4. Review and Approval of Agenda

The April 24, 2017 agenda was reviewed and approved.

Motion made by S. Hogwood and seconded by C. Schantz.

Vote: Yes (6), No (0)

### 5. Public Comment Related to Agenda Items – No comments were made.

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## 6. Action Items

### A. Approve March 27, 2017 Board Meeting Minutes

Motion made by S. Hogwood and seconded by Z. Wilcox

Vote: Yes (6), No (0)

### B. Student Discipline Hearing

*Board will give written decision five (5) days from today's date.*

*Expulsion recommendation comes from repeated behavior of skipping courses, disregarding support, and threatening students with physical altercations.*

*Student A has been with JPEC for three years. Recommendation comes from multiple structures implemented but Student A has not shown growth. Board is unsure if Student A will be able to complete the program in the time allotted.*

*Grades – has range of grades from proficiency to 0.*

*Parent/Student:*

*Most 0's are from mathematics, which is an area of struggle within the program.*

*Student A feels that he needs more support. Student A does wish to stay at JPEC.*

*Student A does say that the freedom JPEC may have been too much for him.*

*Parent says that on her end that things were going fine then things weren't. She feels that Student A was meeting expectations, but was not notified that he wasn't.*

*Last meeting was ~1 month ago.*

*Governor's Comment:*

*C. Schantz – feels for Student A but doesn't see the behavior changing*

*D. Halsey – Student A should take account for their actions.*

*J. Williams – Student A has the potential to succeed, but it is on the student. If student can graduate, a plan should be put in place.*

*Z. Wilcox – Student A needs to focus on himself rather than others.*

*S. Hogwood – Student A is intelligent, but needs help balancing his frustrations. May be from a missing male influence but would like to see him stay at JPEC.*

### C. Adoption of Board Policy – Accreditation

Motion made by J. Williams and seconded by S. Hogwood.

Vote: Yes (6), No (0)

### D. Adoption of Board Policy – Monitoring Report

Motion made by S. Hogwood and seconded by J. Williams.

Vote: Yes (6), No (0)

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- E. Approval of 2016-17 Budget Amendment  
Motion made by S. Hogwood and seconded by D. Halsey.  
Vote: Yes (6), No (0)
- F. Approval of Bank Singers  
Motion made by Z. Wilcox and seconded by S. Hogwood.  
Vote: Yes (6), No (0)
- 7. Policy First Readings
  - A. President's Job Description Policy  
*In relation to outcomes as it relates to the board ENDS. What is expected from board for President.*
  - B. Monitoring Presidential Performance  
*Had agreed on 12 monitoring reports for president to present to board for goals of the district. President is not an employee of the board but is accountable for reports to the board. Board will evaluate President on 12 areas. Past surveys were inadequate for evaluation.*
- 8. Informational Items
  - A. Upcoming May Meeting – Annual Budget Hearing  
*Proposed 2017-18 budget is currently being worked on for first reading for May. Will have to be posted separately.  
Special board meeting will be made for June to approve last amendment and the upcoming school year's budget.*
- 9. Board Reports
  - A. President's Report
    - i. Wellness Committee  
*Not just health but emotional physical, etc.  
Meeting once per month for now until more students are involved.*
    - ii. Open Enrollment & Numbers
    - iii. Calendar Update
    - iv. Completion Monitoring Report  
*Just a draft. Governors should review this document and give feedback at next meeting. This reports helps identify what we do not have and get the data that we need to track.*
  - B. Facilities Report
    - i. Updated Blueprints  
*Updated blueprints were provided. Breaks down 3 phases for JPEC facilities. (12 classrooms and hub, gymnasium, 12 additional classrooms)*
    - ii. Progress Update  
*Still working with OSB to finalize financials, also getting site plan finished.*
  - C. Finance Report
    - i. March Financials  
*Finance committee looked over financials, everything looks great! Should be coming in close to budget.*

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## D. Legislative Report

### i. Update

*Focus on stat budget right now, has language to help JPEC and charters alike.*

*Funding hasn't been added but language is still present. Governors are trying to \$50+ addition to each student. Most action will occur next month, because of more meetings with treasury.*

*Bill for schools to start before September is on the table along with bill for enrollment priority to Title I and At Risk students inside of district.*

## E. Provost Report

### i. Update on Pathways

*Started work on medical pathway. Challenge is age restraint on clinicals.*

### ii. Update on Manufacturing

*First cohort starts in Term 3 (20-25 students) Staff member is being placed as co-teacher and mentor.*

## 10. Authorizer Items

## 11. Extended Public Comment

*No comment.*

## 12. Board of Governors Comment

*Room for JPEC to grow and find the best team possible!*

## 13. Adjourn – The meeting was adjourned by Dr. Rando at 7:45 pm.

Certification by Secretary:

I certify that, to the best of my knowledge, that the foregoing minutes of the April 24, 2017 meeting of the Board of Governors is accurate and correct.

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Secretary Dr. David Halsey

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Date

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Minutes Prepared by Alex Elfe

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Proposed minutes are available for public inspection within eight (8) business days.

Approved minutes are available for public inspection within five (5) business days after approval.

Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093