

Jackson Preparatory & Early College



**Jackson Preparatory & Early College
Board of Governors Meeting
Regular Board Meeting – Wednesday, May 31, 2017**

Date: May 31, 2017
Time: 5:30 p.m.
Location: Jackson College
2111 Emmons Road
Potter Center - Board Room

1. Call to Order

The board meeting was called to order by Mr. Jon Williams at 6:01 pm

2. Pledge of Allegiance

3. Roll Call – Declaration of Quorum

Board:

Chairman	Dr. Rob Rando	Present
Vice-Chair	Mr. Jon Williams	Present
Treasurer	Mrs. Zoe Wilcox	Present
Secretary	Dr. David Halsey	Present
Trustee	Dr. Rebekah Woods	Present
Trustee	Mr. Steven Hogwood	Present
Trustee	Mrs. Cheryl Schantz	Present

Authorizing Body:

President	Dr. Phelan	Present
NCSI	Don Cooper	Present
Finance	Daryl Norris	Absent

4. Review and Approval of Agenda

The June 26, 2017 agenda was reviewed and approved.

Motion made by S. Hogwood and seconded by C. Schantz.

Vote: Yes (7), No (0)

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5. Public Comment Related to Agenda Items –

6. Action Items

A. Approve May 31, 2017 Board Meeting Minutes

Motion made by J. Williams and seconded by Z. Wilcox

Vote: Yes (7), No (0)

B. Adoption of Board Policy – Financial Condition

Motion made by S. Hogwood and seconded by C. Schantz.

Vote: Yes (7), No (0)

Remove part (c) in 6.

C. Adoption of Board Policy – Communication & Counsel to Board

Motion made by S. Hogwood and seconded by J. Williams.

Vote: Yes (7), No (0)

Creating a policy that states that if not received by Friday prior, action could be held and item could be tabled.

D. Adoption of 2016-17 Final Budget Amendment

Motion made by Z. Wilcox and seconded by S. Hogwood.

Vote: Yes (7), No (0)

E. Adoption of 2017-18 Proposed Budget

Motion made by C. Schantz and seconded by Z. Wilcox.

Vote: Yes (7), No (0)

7. Policy First Readings

A. Board Roles & Responsibilities

Point 10 – clean up language.

8. Informational Items

9. Board Reports

A. Finance Report

i. May Financials

Did pay past debt to college, but does not include tuition bill.

Accounts payable is \$12,932. Accrued liabilities is ~\$16,000 for accounting for revenue.

B. President's Report

i. End of Year Picnic

July 14 at Urban Fishery at Cascades Park. All families will be invited,

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including new families.

ii. Policy Update

Full checklist of policy governance documents.

C. Facilities Report

a) Update

Still on track for construction time line. Hoping to break ground mid-October and completing end of July 2018 to get ready for September 2018 open.

Hoping to fast-track paperwork at the state.

Had conversation with JCISD about technology and joining the technology consortium. Would decrease service cost and will also bundle in PowerSchool fee. Conversations will be picked back up this week.

Site will be busy because of bids going out, completion of beltway, and deceleration lane on Hague starting next month.

D. Legislative Report

No comment.

E. Provost Report

10. Authorizer Items

Pleasure to work with Shane on Facilities, policy governance, etc.

Board of Trustees of JC – celebrate graduates with stoles to help JPEC students stand out.

Dr. Phelan has asked the Superintendents meeting to have Shane attend not Dr. Phelan.

Decided to withdraw and have it come back up at August meeting.

Desire for JCSA to have a state-wide EMC effort and have started discussions with WMU.

11. Extended Public Comment

No comment.

12. Board of Governors Comment

13. Adjourn – The meeting was adjourned by Dr. Rob Rando at 6:48 pm.

I certify that, to the best of my knowledge, that the foregoing minutes of the June 26, 2017 meeting of the Board of Governors is accurate and correct.

Secretary Dr. David Halsey

Date

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Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.
Approved minutes are available for public inspection within five (5) business days after approval.
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093