

Jackson Preparatory & Early College



Jackson Preparatory & Early College Board of Governors Meeting Special Meeting – Monday, November 7, 2016

Date: November 7, 2016
Time: 5:30 p.m.
Location: Jackson College
2111 Emmons Road
Potter Center – Board Room

1. Call to Order

The board meeting was called to order by Dr. Rando at 5:31 pm

2. Pledge of Allegiance

3. Roll Call – Declaration of Quorum

Board:

Chairman	Dr. Rob Rando	Present
Vice-Chair	Mr. Jon Williams	Present
Treasurer	Mrs. Zoe Wilcox	Present
Secretary	Dr. David Halsey	Present
Trustee	Mrs. Rebekah Woods	Absent
Trustee	Mr. Steven Hogwood	Present
Trustee	Mrs. Cheryl Schantz	Present

Authorizing Body:

President	Dr. Phelan	Absent
NCSI	Don Cooper	Present
Finance	Daryl Norris	Present

4. Review and Approval of Agenda

The November 7, 2016 agenda was reviewed and approved.
Motion made by S. Hogwood and seconded by Zoe Wilcox.
Vote: Yes (6), No (0)

5. Public Comment Related to Agenda Items – No comments were made.

6. Board Reports

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7. Action Items

A. Approval of October 3, 2016 Regular Meeting Minutes.

Motion made by S. Hogwood and seconded by Dr. Halsey.

Vote: Yes (6), No (0)

B. 2016-17 Budget Amendment

Motion to accept 2016-17 Budget Amendment made by S. Hogwood and seconded by Zoe Wilcox.

*Student allowance was increased. Increased dual enrollment to \$705,000 (\$105,000 increase). Decrease technology budget line, were able to receive additional funds through grants. Increase in Title I dollars (at 37% mark) and At Risk (section 31a) funds (just above 54%). Instructional expenditures, CP salaries remain consistent, EC is increased because of new hires. Cultural immersion (online language learning), this line has been adjusted to Art. Original salary increases are mostly 3% increases, some did receive higher increases because of position changes and education changes. *Finance committee to discuss merit based raises for next year, bring back to board along with budget committee policies. Total expenses at \$2.8, ending balance is positive. Total fund balance \$325,000 or 11%.*

Vote: Yes (6), No (0)

C. Reappointment of Dr. Robert Rando, Dr. David Halsey, and Cheryl Schantz.

Motion to accept reappointments made by J. Williams and seconded by S. Hogwood.

Vote: Yes (6), No (0)

8. Board Reports

A. President's Report

i. Financial Statements – September

Received some revenue from Title I funds (\$37,000). Local revenue line is mainly Pay-To-Play and AUP payments. Expenditures are mainly salaries and computers (~\$46,000). Showing a loss because of adjusted state aid payment (Count day numbers) that won't be presented until January 2017 roughly. Will not need to take out loans.

ii. Enrollment – Count Day Update

Counted 379 students, an increase of 92 students from last spring. Section 25 has been filed for the addition of students.

iii. Annual Education Report sample/update

2015-16 data will not be available until late fall.

iv. HR Update

New HR Rep for Employee's Only: Marquita Tharpe.

No open positions. All teachers are certified and up to date.

Evaluations of the board, discussion for future meetings.

B. Provost's Report

i. Teacher Evaluation System – 5 D's

State is moving towards this system and are beginning to support it financially.

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First step is self-assessment to identify own strengths/weaknesses. Come up with 3-5 areas to focus on through the year.

This is a very transparent process. Increases communication between teachers and administration.

C. Student Representative

Hassan Ahmad – Has stepped down as President of JPEC because of educational opportunities. Will still stay involved.

Ayoub Huwais will step into the President role.

Homecoming dance made profit. Bus passes have been working perfectly.

9. Authorizer Items

No items.

10. Extended Public Comment

No comment.

11. Board of Governors Comment

Policy Governance – update needed for next board meeting.

Parent/Teacher Conferences – process to address teacher issues is in place for parents/students.

Balance in curriculum and approach.

Legislation - aware of issue and is looking to find a solution.

12. Adjourn – The meeting was adjourned by Dr. Rando at 7:04 pm.

Certification by Secretary:

I certify that, to the best of my knowledge, that the foregoing minutes of the November 7, 2016 meeting of the Board of Governors is accurate and correct.

Secretary Dr. David Halsey

Date

Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.
Approved minutes are available for public inspection within five (5) business days after approval.
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093