

# Jackson Preparatory & Early College



## Jackson Preparatory & Early College Board of Governors Meeting Regular Board Meeting – Monday, March 18, 2019

Date: March 18, 2019  
Time: 5:30 p.m.  
Location: Jackson College  
2111 Emmons Road  
Potter Center - Board Room

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### 1. Call to Order

*J. Williams called the meeting to order at 5:30pm*

### 2. Pledge of Allegiance

### 3. Roll Call – Declaration of Quorum

#### Board:

Mr. Jon Williams	Present
Mrs. Zoe Wilcox	Present
Dr. David Halsey	Present
Mr. Don Cooper	Late
Mr. Steven Hogwood	Present
Mrs. Cheryl Schantz	Present

#### Authorizing Body:

President	Dr. Phelan	Absent
	Jeremy Frew	Present
	Darrell Norris	Present
	Mark Weinberg	Present

### 4. Review and Approval of Agenda

The March 18, 2019 agenda was reviewed and approved.  
Motion made by Z. Wilcox and seconded by D. Halsey  
Vote: Yes (5), No (0)

### 5. Public Comment Related to Agenda Items

*J. Albert (Michigan Center)*

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*Voiced support of JPEC Board of governors and administration/staff.*

## 6. Informational Items

### A. Red Cross Coin Drive

*D. Holton –*

*Student G. Monroy (CP1) organized a coin drive and raised \$156 in coins.  
Board would like to recognize this student.*

### B. Academy and Employer Response to Complaint

*Discussed response provided from ABO and JPEC's legal counsel.  
Continued support from authorizer and NCSI.*

*Governor D. Cooper joins the meeting 5:46pm.*

*M. Tharpe – (ABO)*

*Asked if the board has any questions regarding the response to the complaint.*

*Governor asked if there are any areas of growth.*

*Moving in a positive direction to always get better.*

*Governor asked how JPEC compares to other schools ABO contracts with.*

*JPEC ranks towards the top.*

*Governor asked if there was any direct malicious content.*

*No, great relationship with staff.*

*New contract will come this month.*

### C. Communication Plan

*Draft of Communication Plan given as said at Board Retreat in February.*

*S. Malmquist highlights areas of communication plan to board.*

*Recommendation from Governor to add other specific roles in communication document.*

### D. Update on Academy Auditor

*Contracted Croskey Lanni through the 2019-2020 school year. Research on others can happen.*

## 7. Action Items

### A. Approval of February 6, 2019 & February 15, 2019 Board Meeting Minutes

*Motion made by S. Hogwood and seconded by Z. Wilcox.*

*Vote: Yes (6), No (0)*

### B. Approval of 2018-2019 Budget Amendment II

*Motion made by Z. Wilcox and seconded by D. Halsey*

*Vote: Yes (6), No (0)*

*Z. Wilcox discusses highlights of the amendment.*

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## C. Appointment of Deposit Designation

Motion made by S. Hogwood and seconded by Z. Wilcox.

Vote: Yes (6), No (0)

*G. Pilaczynski provides research of banking options to the board.*

## D. Appointment of Authorized Signatories

Motion made by Z. Wilcox and seconded by D. Halsey

Vote: Yes (6), No (0)

## E. Board Communication Policy Addendum – Public Comment

Motion made by C. Schantz and seconded by D. Halsey

Vote: Yes (6), No (0)

## F. Board Communication Policy Addendum – Written Correspondence

Motion made by D. Cooper and seconded by C. Schantz.

Vote: Yes (6), No (0)

*President will take document and update with governors' comments.*

## G. Approval of Communication from the Public Document

*Remove sentence of consideration.*

*Tabled at Chairman's discretion.*

## H. Approval of 2018-2019 Academy Course List

Motion made by C. Schantz and seconded by D. Halsey

Vote: Yes (6), No (0)

## 8. Board Reports

### i. Finance Report

#### i. February Financials

*In good standing.*

#### ii. Outstanding Invoices

*2 currently owed.*

#### iii. Cashflow Forecast

*On track with projection*

### ii. President's Report

#### a) Student Government

*D. Casey – student government is currently planning prom.*

*Proposing an end of year event for students.*

#### b) Admissions Report

*A. Ulicny –*

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*Intent to return is very high. 15 siblings. 100% intent to return in college prep.*

*Open enrollment started today 3/18/2019.*

*Open house scheduled for 3/27 at 6:00pm.*

*Application night scheduled for 4/17*

*Lottery 5/7*

c) **Development Report**

*Second community forum occurred last month. Attendance is still low.*

*Next community forum will be in June.*

*JPAC Elections held on 2/20/19.*

*Motion to extend meeting 15 minutes (7:45pm).*

*Motion made by D. Cooper second by C. Schantz*

*Vote: (6) Yes (0) No*

*Other discussion on Development Coordinator updates by A. Ulicny.*

d) **Facilities Update**

*D. Norris –*

*Negotiations were fast. JC authorized purchase of Da Vinci building, waiting on further negotiations.*

iii. **Legislative Report**

*Started committees. Expect to see one new bill move forward about evaluations.*

*Budget process beginning.*

**9. Authorizer Items**

*M. Weinberg – Everyone is acting in good faith. Working with G. Pilaczynski and A. Elfe.*

**10. Extended Public Comment**

*Jo. Warfield (Jackson)– commends OMA conversations. Comments on construction manager.*

*R. Medina (Jackson) – Comments on published complaints.*

*J. Speidel (Brooklyn) – comment on past complaint by parent.*

*Ju. Warfield (Jackson) – commends communication loop conversation. Comments on past complaints.*

**11. Board of Governors Comment**

*Motion to extend to 8:00pm.*

*Motion made by Z. Wilcox second by C. Schantz.*

*Vote: (6) Yes (0) No*




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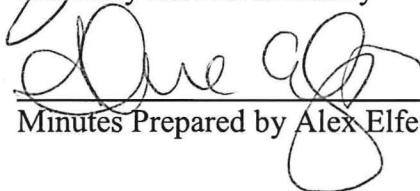
*Next steps – Meeting with MDE*

12. **Adjourn** – The meeting was adjourned by J. Williams at 8:03 pm.

I certify that, to the best of my knowledge, that the foregoing minutes of the March 18, 2019 meeting of the Board of Governors is accurate and correct.

  
Secretary Dr. David Halsey

  
Date

  
Minutes Prepared by Alex Elfe

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Proposed minutes are available for public inspection within eight (8) business days.  
Approved minutes are available for public inspection within five (5) business days after approval.  
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093.