

Jackson Preparatory & Early College



Jackson Preparatory & Early College Board of Governors Meeting Regular Board Meeting – Monday, October 22, 2018

Date: October 22, 2018
Time: 5:30 p.m.
Location: Jackson College
2111 Emmons Road
Potter Center - Board Room

1. Call to Order

J. Williams called the meeting to order at 5:33pm.

2. Pledge of Allegiance

3. Roll Call – Declaration of Quorum

Board:

Chairman	Dr. Rob Rando	Absent
Vice-Chair	Mr. Jon Williams	Present
Treasurer	Mrs. Zoe Wilcox	Present
Secretary	Dr. David Halsey	Present
Governor	Mr. Don Cooper	Absent
Governor	Mr. Steven Hogwood	Present
Governor	Mrs. Cheryl Schantz	Absent

Authorizing Body:

President	Dr. Phelan	Absent
	Jeremy Frew	Present
	Darrell Norris	Present

4. Review and Approval of Agenda

The October 22, 2018 agenda was reviewed and approved.
Motion made by J. Williams and seconded by S. Hogwood.
Vote: Yes (4), No (0)

5. Public Comment Related to Agenda Items

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No comment.

6. Informational Items

A. Daniel Casey – Student Government

Vice President for JPEC.

Pep Rally – Shoe pile, tug of war, other games. Doc B's Focus Group won the Golden Goose.

Students enjoyed the games.

Dance – success! Roughly 150-170 People show up. Made more on homecoming to put towards prom, more than any year prior!

Big objectives – raise funds for prom and take student feedback and put it into play.

B. Development Update

Development Coordinator Role – Taking big picture items and making them into processes to implement.

Admissions

Alumni Outreach

Special Projects (innovation, development, systems/knowledge)

Refining definition of personalized learning, looking at chronic absenteeism, policy building, volunteer opportunities, relaunch of PAB, and other initiatives.

Grant writing seminar – working with Jonathon Marowelli on Farm-to-School initiatives

Evaluating marshal plan for talent options

Working with Gimmie P. on Federal E-Rate App.

Improving trust in communications

-PAB – renewed purpose, by laws, inclusion participation

-MwM – focused topic driven presentation with Q&A

C7C – conversations with school leadership, branching out into community topics with a more personalized focus than the MwM.

-Refined definition of personalized learning

C. Community Survey Draft

Second Reading.

Looks good, no comment.

D. Count Day Update

383 students, but 377 FTE due to some students not having full schedules.

Students returned, 98-99% returned. Great for JPEC>

7. Action Items

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- A. Approval of September 24, 2018 Board Minutes
Motion made by S. Hogwood and seconded by D. Halsey
Vote: Yes (4), No (0)

- B. Adoption of Board Policy – Personnel Standard
Motion made by S. Hogwood and seconded by D. Halsey.
Vote: Yes (4), No (0)
Addition of moral/ethics portion.

- C. Adoption of Board Self-Assessment Draft
Motion made by S. Hogwood and seconded by Z. Wilcox.
Vote: Yes (4), No (0)
Pages 1-3 as outsider evaluating board? – Leadership team to evaluate (more contact with the board to give adequate feedback)
Pages 4-6 for board members to evaluate each other.

New stakeholder engagement policy – Encourage the board to consider ways that can align more with policy to get it to parents.

Annual survey.

8. Board Reports

A. Finance Report

- i. September Financials
Revenue – 776,000,
Expenditures 686,000 – 471,000 was cash spent
Q1 – 335,000 – teacher/admin salaries, remainder was supplies, professional development, lease, etc.
Owe – 188,000, 154,000 is DE expenses

Fall tuition has been paid in full.
- ii. Outstanding Invoices
All outstanding invoices provided – most have been paid in October
- iii. Cashflow Forecast
Fid has been submitted – past has been submitted by Crosky Lanni, but now submitted in house. Saving much money by submitting in house.
Transparency button – updated 30 days after submission.
Sept 20th – audited report for 2017-18 has been submitted to State of MI. 2017-18 is officially closed.
Staff salary increases – moved away from staff levels, conversations have happened with each staff member, teachers will get increases.

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All staff increases will be in effect October 29th.

*Started year well, controlled cash, no short term loans needed.
~9% increase in staff salaries.*

B. President's Report

a) District Improvement

Stakeholder Engagement:

Process Driven – 2 schools but 1 improvement plan because buildings are not separated at the state.

Annual process but driving to do a twice a year assessment on improvement.

Title 1 needs assessment

Whole student focus – not just academic performance on tier 3 students, but what are other needs they have. Our population is at 37%, 40% to be whole school rather than targeted.

At risk population is at 60%. Many other districts are at 80%.

Indicators for Title 1 continue to change annually.

Targeted approach - below 40%. Any resources that are purchased for Title 1, can only go to those students that are targeted/qualify.

Forms are due by Thursday, 10/25.

b) Program Evaluation

Strands

Readiness

Knowledge/Skills

Opportunity

Implementation with Fidelity

Core Focus

Full implementation of a competency-based program and standards referenced reporting

Process

Leadership Team surveyed

School teas surveyed

Responses synthesized and averaged

Conclusion: progress has been made in each strand with the greatest progress by strand II (Knowledge and skills)). Work needs to continue in Strand I (Readiness), specifically around institutionalizing systems, expectations, designs, and approach.

Readiness is the core, it feeds the other strands.

Biggest feedback from NCSI was to institutionalize systems to get to consistency.

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C. Legislative Report

Revolving social studies conversations.

2 bills – public innovative districts, not approved, but suggested to give them more flexibility on days/hours in a calendar year

MDE – graduation data and SAT data. State reporting – not a good system to take JPEC (because of competency based learning and graduate off track), not penalized, but perception looks poorly because it doesn't fit other districts. State recognizes only 11th grade students as taking SAT not all of our students that are at the same level. Not a true representation of the successes in our district.

Internships count as credits.

9. Authorizer Items

D. Norris – no formal update. Update in November will be in writing. College leadership council will talk about lease (12months). How to prepare for building solution.

10. Extended Public Comment

Warfield family – issue for need of communication with board/administration. Needs to be a place/avenue for communication that is direct that solves problems. Use of PowerSchool/Moodle and keeping consistency throughout the school.

Dr. Bowles – Just moved from DC area. Not seeing the high level of academics that was expected, but love the school and to attend the meetings.

M. Speidel – Better way to provide information for Dual Enrollment and instructions on how to choose classes, prepare for classes, etc.

11. Board of Governors Comment

No Comment

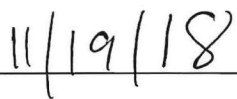
Communication is a big area that needs to improve, like that there is work going towards this issue.

Need to show difference between our program and others. Not marketing the real difference, need to show our student successes!

12. Adjourn – The meeting was adjourned by J. Williams at 7:04 pm.

I certify that, to the best of my knowledge, that the foregoing minutes of the October 22, 2018 meeting of the Board of Governors is accurate and correct.



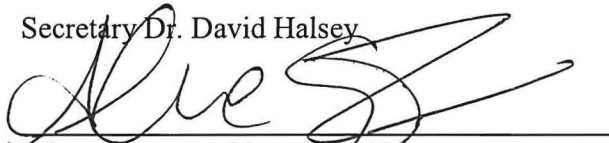


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Secretary Dr. David Halsey

Date


Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.
Approved minutes are available for public inspection within five (5) business days after approval.
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093.