

# Jackson Preparatory & Early College



## Jackson Preparatory & Early College Board of Governors Meeting Regular Board Meeting – Monday, November 19, 2018

Date: November 19, 2018  
Time: 5:30 p.m.  
Location: Jackson College  
2111 Emmons Road  
Potter Center - Board Room

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### 1. Call to Order

*R. Rando called the meeting to order at 5:33pm.*

### 2. Pledge of Allegiance

### 3. Roll Call – Declaration of Quorum

#### Board:

Chairman	Dr. Rob Rando	Present
Vice-Chair	Mr. Jon Williams	Present
Treasurer	Mrs. Zoe Wilcox	Present
Secretary	Dr. David Halsey	Present
Governor	Mr. Don Cooper	Present
Governor	Mr. Steven Hogwood	Present
Governor	Mrs. Cheryl Schantz	Present

#### Authorizing Body:

President	Dr. Phelan	Present
	Jeremy Frew	Present
	Darrell Norris	Absent

### 4. Review and Approval of Agenda

The November 19, 2018 agenda was reviewed and approved.  
Motion made by J. Williams and seconded by D. Halsey  
Vote: Yes (7), No (0)

### 5. Public Comment Related to Agenda Items

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*No comment.*

## 6. Informational Items

### A. Daniel Casey – Student Government

*Fundraiser – ready for administrative approval to fundraise for prom.  
Student vs. Staff Volleyball game – students enjoyed!*

### B. Board Calendar Draft

*Yellow – Finance Committee Meetings  
Orange – Board Meetings  
February/July – Board Retreats, No meetings  
December – No meetings*

### C. Board Member Reappointment

*R. Rando to stand down and resign – recommendation of Jonathon Williams for  
Chairman. Thank you from the board for his service.  
Tabled for December meeting for other members that are up for reappointment.*

### D. Turkey Bowl

*Friday, November 16<sup>th</sup>.  
Fourth annual event. Past has been fundraising towards dual enrollment. Changed  
frame to community event, mostly staff members.  
Could be because of scheduling and how the date fell on the School calendar this  
year.*

### E. Community Forum

*Different ways to frame parent/staff engagement and communication. Forum is an  
additional opportunity for a direct line of communication to Teachers,  
administration and board members. Will be once a term.  
Wednesday, November 28<sup>th</sup>, 6-8pm.  
Don Cooper will be facilitating the event. He has experience with these types of  
events and how they can be a positive interaction*

### F. Christmas Party

*All board members should have received an invitation in the mail.  
Cascades Manor House, December 15<sup>th</sup> at 5:00pm.*

### G. Christmas Concert

*Thursday, December 13<sup>th</sup> at 6:30pm.  
Both bands and choirs will be performing festive songs/acts for our community.*

### H. Robotics

*Middle school robotics, received 2<sup>nd</sup> place! Out of 36 teams! Special thanks to Dr.*

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*Bartholomew for his work with our kids!*

## 7. Action Items

- A. Approval of October 22, 2018 Board Minutes  
Motion made by J. Williams and seconded by D. Halsey  
Vote: Yes (7), No (0)
- B. Adoption of First Budget Amendment  
Motion made by S. Hogwood and seconded by J. Williams  
Vote: Yes (7), No (0)

## 8. Board Reports

### A. Finance Report

- i. October Financials  
*Well managing cash*  
*Expenses - \$847,000*  
*Profit of \$193,000*  
*Dual enrollment bills are up to date along with rent payments.*
- ii. Outstanding Invoices  
*Much less than last month! All up to date.*
- iii. Cashflow Forecast

### B. President's Report

- a) Athletics  
*Seasonal update from the coach and AD along with goals.*  
*Soccer, Cross County, and Volleyball updates.*  
*Amazing opportunities for students. Opportunities are based off of student interest and trends.*  
*Also pushing fieldwork, volunteering, and internship opportunities.*
- b) Stakeholder Survey  
*Combination of past surveys and also examples from JCISD. Looking at what data we can pull to look at long term. Survey will go out to all stakeholders of JPEC and will go out next week for families to complete over winter break.*
- c) Board Survey  
*Accepted board performance evaluation questionnaire for board members to submit.*  
*Digital response is recommended to keep data in one place.*  
*Break to review and complete. Responses due January 1<sup>st</sup>.*

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## d) NCSI Fall Board Policies

*Policies updated for Fall 2018.*

*Manual has been given digitally. Under Selections policy, governors can see the reason behind the decision.*

*0100 are bylaw policies.*

*1422 and beyond are administrative policies.*

*Nothing to bring to attention as dramatically different.*

*Weapons policy – state required policy.*

*Board weapons policy – originally tabled until case in Ann Arbor was settled. No legal change was required. 'No exception on campus'*

*Governor Williams has suggestion of language change.*

*Policy would limit staff/board members to bear arms at any event that is hosted in another establishment or off campus. Language changed to not limit this.*

*Example from Governor Halsey: JC Campus is gun free zone, off of campus is based upon state law.*

*Do not want to adopt a misalignment with JC's policy.*

*Example: JPEC will abide by JC's Weapon Policy.*

*Second reading with revisions will come back to board.*

*NCSI will assist with this policy.*

## C. Legislative Report

*Entering last 4 weeks of legislative session.*

*Education – Replacing state grade accountability system (A-F)*

*Amending requirements of teacher evaluation to maintain only 25% is based off of student growth to 40%.*

*Change in power in all branches of government.*

*D. Cooper will keep board up to date on charter school conversations.*

*Tonight is civil rights meetings – have staff member present. Will provide updates to board.*

*November 30th – Shane heading to Lansing for meeting with MAPSA.*

## 9. Authorizer Items

*Facility update – appraisal of property is completed.*

*Da Vinci will meet with JC after break.*

*Intention to acquire property for JPEC as a relocation of grades 6-8.*



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*Benefit will accommodate JPEC for Fall semester.  
Talk with architect to set JPEC up and look at future plans.  
Da Vinci owns the building. Currently on a 30 year contract for land.  
5 classrooms at Da Vinci, drawings can be given.  
JC would own the building and enter into lease with JPEC, improvements would go through JC.  
Furnishings would be JPEC responsibility.  
Budget that has been adopted would be adequate for this building.*

## 10. Extended Public Comment

*J. Speidel – became aware of emotional support dog. Rumors of biting incidents made? Worried about policies both JPEC and JC about animals on campus.*

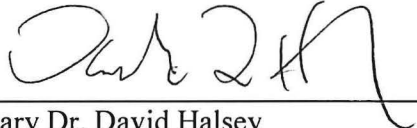
*A. Bowles – Did receive community flyer form from class. Turkey Bowl, would have gone if received communication. Attended parent teacher conferences at 7:30am, very informative sessions. Appreciative of Khan Academy SAT Prep, tracks students performance and how to improve.*

## 11. Board of Governors Comment

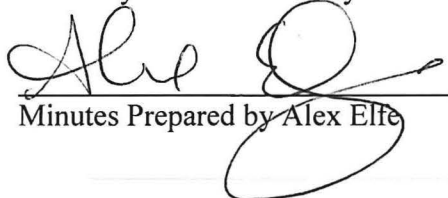
*Finn – Dog in JPEC, data on suicide and other incidents have shown an incline. Emotional support animals have been in conversation to help this cause. Finn is 10 weeks old, is currently going through training. Research is still being conducted. Been with us for 4 weeks. Have seen change in students that have had behavioral incidence due to Finn's presence.  
Looking at other districts and state level look at this initiative and how they stay in compliance with other issues.  
Look at liability insurance.*

12. **Adjourn** – The meeting was adjourned by R. Rando at 6:4 pm.

I certify that, to the best of my knowledge, that the foregoing minutes of the November 19, 2018 meeting of the Board of Governors is accurate and correct.

  
Secretary Dr. David Halsey

12/17/18  
Date

  
Minutes Prepared by Alex Elle

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Proposed minutes are available for public inspection within eight (8) business days.  
Approved minutes are available for public inspection within five (5) business days after approval.  
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093.