



**Jackson Preparatory & Early College
Board of Governors Meeting
Regular Board Meeting – Monday, August 19, 2019**

Date: August 19, 2019
Time: 5:30 p.m.
Location: Jackson College
2111 Emmons Road
Potter Center - Board Room

1. Call to Order

J. Williams called the meeting to order at 5:31pm.

2. Pledge of Allegiance

3. Roll Call – Declaration of Quorum

Board:

Chairman	Mr. Jon Williams	Present
Vice-Chair	Mr. Don Cooper	Present
Treasurer	Mrs. Zoe Wilcox	Present
Secretary	Dr. David Halsey	Present
Governor	Mr. Steven Hogwood	Absent
Governor	Mrs. Cheryl Schantz	Present
Governor	Mrs. Josnelly Aponte	Present

Authorizing Body:

President	Dr. Phelan	Absent
Vice President	Jeremy Frew	Absent
VP of Finance/CFO	Darrell Norris	Absent
NCSI	Mark Weinberg	Present

4. Review and Approval of Agenda

The August 19, 2019 agenda was reviewed and approved.
Motion made by D. Cooper and seconded by Z. Wilcox.
Vote: Yes (6), No (0)

5. Public Comment Related to Agenda Items

No comment.



6. Adoption of Meeting Minutes:

Approval of June 24, 2019 Meeting Minutes

Motion made by D. Halsey and seconded by C. Schantz

Vote: Yes (6), No (0)

7. Board Briefing Questions & Discussion

A. Ownership Linkage

- Student Government
- HR Report
 - Aaron Cory – PE/Health
Introduced by D. Holton.
 - Jessica Yonnick – Academic Counselor
Introduced by A. Elfe
- Parent Advisory Committee – PAC
No Comment.
- Authorizer Items
Presented by M. Weinberg

8. Decision Items

a. Audited Financials

Presented by Patrick Sweeney from Croskey Lanni, PC

Motion to approve presented Audited Financial Statements.

Motion made by C. Schantz and seconded by D. Halsey

Vote: Yes (6), No (0)

b. Facilities Lease

Discussion on Lease with Jackson College.

Motion to approve Lease Agreement pending JPEC Legal Team review, with exception to non-clerical changes which will be recirculated to board members prior to approval.

Motion made by C. Schantz and seconded by Z. Wilcox.

Vote: Yes (6), No (0)

c. Strategic Plan Framework

Presented by S. Malmquist.

Motion to accept updated Mission, Vision, and Core Values.

Motion made by Z. Wilcox and seconded by C. Schantz

Vote: Yes (6), No (0)

Motion to accept JPEC Strategies (Academic, Operational and Organizational)

Motion made by D. Cooper and seconded by C. Schantz

Vote: Yes (6), No (0)



d. Board Policy – Board/Staff Relations

i. ABO Contract

Presented by J. Williams.

Motion to accept ABO Contract contingent on a repayment agreement and Jackson College not disapproving.

Motion made by C. Schantz and seconded by D. Cooper

Vote: Yes (6), No (0)

ii. ABO Fee Schedule

Presented by S. Malmquist.

Motion to accept ABO Fee Schedule contingent on M.U.S.I.C question.

Motion made by C. Schantz and seconded by D. Cooper.

Vote: Yes (6), No (0)

e. Cleaning Service Bids

Presented by S. Malmquist.

No decision.

No bids available yet at this time.

9. Monitoring Performance

A. Finance Report

Presented by G. Pilaczynski.

B. Enrollment Report

Presented by A. Elfe.

C. Student Handbooks

i. College Prep

Presented by D. Holton.

ii. Early College

Presented by S. Malmquist

Motion to extend meeting to 7:35pm

Motion made by D. Cooper and seconded by J. Aponte.

Vote: Yes (6), No (0)

10. Information Requested by the Board

Charter Contract – Schedule 7 Update

Presented by M. Weinberg.

11. Board Comment – Self-reflection of Governance Process

Z. Wilcox – great summer

D. Cooper – excited to see new building

C. Schantz – welcome to Josnelly!

J. Aponte – excited to start working

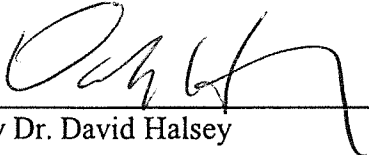
Jackson Preparatory & Early College



12. Adjourn

The meeting was adjourned by J. Williams at 7:32pm

I certify that, to the best of my knowledge, that the foregoing minutes of the June 24, 2019 meeting of the Board of Governors is accurate and correct.



Secretary Dr. David Halsey

Date

Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.

Approved minutes are available for public inspection within five (5) business days after approval.

Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093.