

# Jackson Preparatory & Early College



## Jackson Preparatory & Early College Board of Governors Meeting Regular Board Meeting – Monday, November 25, 2019

Date: November 25, 2019  
Time: 5:30 p.m.  
Location: Jackson College  
2111 Emmons Road  
Potter Center - Board Room

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### 1. Call to Order

*J. Williams called the meeting to order at 5:32pm.*

### 2. Pledge of Allegiance

### 3. Roll Call – Declaration of Quorum

#### Board:

Chairman	Mr. Jon Williams	Present
Vice-Chair	Mr. Don Cooper	Absent
Treasurer	Mrs. Zoe Wilcox	Present
Secretary	Dr. David Halsey	Present/Tardy
Governor	Mr. Steven Hogwood	Present
Governor	Mrs. Cheryl Schantz	Present
Governor	Mrs. Josnelly Aponte	Present

#### Authorizing Body:

President	Dr. Phelan	Absent
Vice President	Jeremy Frew	Absent
VP of Finance/CFO	Darrell Norris	Absent
NCSI	Mark Weinberg	Present

### 4. Review and Approval of Agenda

The November 25, 2019 agenda was reviewed and approved.

Motion made by C. Schantz and seconded by Z. Wilcox.

Vote: Yes (5), No (0)

### 5. Public Comment Related to Agenda Items

*No comment.*

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## 6. Adoption of Meeting Minutes:

*M. Weinberg was not present, change attendance.*

Approval of October 28, 2019 Meeting Minutes

Motion made by S. Hogwood and seconded by C. Schantz

Vote: Yes (5), No (0)

## 7. Board Briefing Questions & Discussion

### A. Ownership Linkage

- Student Government  
*Report given by J. Marowelli.*
- HR Report  
*No report.*
- Parent Advisory Committee – PAC  
*Written report given by A. Bradshaw in board packet.*
- Authorizer Items  
*Presented by M. Weinberg.*

## 8. Decision Items

### a. 2020 Board Meeting Schedule

*Presented by S. Malmquist.*

Motion to approve 2020 Board Meeting Schedule.

Motion made by S. Hogwood and seconded by D. Halsey

Vote: Yes (6), No (0)

### b. Fall NCSI Board Policies

*Presented by M. Weinberg.*

Motion to approve all Fall NCSI Board Policies presented.

Motion made by Z. Wilcox and seconded by S. Hogwood.

Vote: Yes (6), No (0)

## 9. Monitoring Performance

### A. Finance Report

*Presented by J. Aponte/C. Schantz.*

Motion to elect S. Hogwood, Z. Wilcox, and J. Aponte to Finance Sub Committee

Motion made by Z. Wilcox and seconded by D. Halsey.

Vote: Yes (6), No (0)

### B. Fall Count Report

*Presented by A. Elfe.*

Motion to amend agenda to add an item to Monitoring Performance. Add presentation by Representative Julie Alexander.

Motion made by J. Williams and seconded by Z. Wilcox.

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Vote: Yes (6), No (0)

C. *Representative Julie Alexander*  
*Presentation by J. Alexander.*

D. Safety Planning Update  
*Presentation by J. Marowell.*

## 10. Information Requested by the Board

A. Sample RFP for EMO Services  
*Presented by S. Malmquist.*

## 11. Board Comment – Self-reflection of Governance Process

*S. Hogwood – Happy Thanksgiving!*  
*D. Halsey – Organization of packets.*

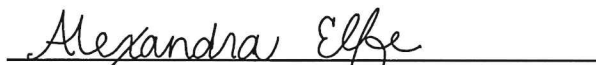
## 12. Adjourn

The meeting was adjourned by J. Williams at 7:03pm

I certify that, to the best of my knowledge, that the foregoing minutes of the November 25, 2019 meeting of the Board of Governors is accurate and correct.

  
Secretary Dr. David Halsey *Chair*

2/10/20  
Date

  
Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.

Approved minutes are available for public inspection within five (5) business days after approval.

Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093.