

Jackson Preparatory & Early College



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Jackson Preparatory & Early College
Board of Governors Meeting
Annual Board Meeting – Monday, January 27, 2020

2111 Emmons
Road
Jackson, MI
49201

Date: January 27, 2020
Time: 5:30 p.m.
Location: Jackson College
2111 Emmons Road
Potter Center - Board Room

- I. Call to Order
J. Williams called meeting to order at 5:33pm

Pledge of Allegiance

Roll Call – Declaration of a Quorum

Board:

Chairman
Vice-Chair
Treasurer
Secretary
Governor
Governor
Governor

Jonathan Williams	Present
Don Cooper	Present
Mrs. Zoe Wilcox	Absent
Dr. David Halsey	Present
Steven Hogwood	Present
Cheryl Schantz	Present
Josnelly Aponte	Present

Authorizing Representative:

Wendy Larvick	Present
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- II. **Election of Officers**
Consent approval for reappointment
Motion made by: C. Shantz
Seconded by: S. Hogwood
Yes (6) No (0)

Officer Roles

Chairman
Vice-Chairman
Treasurer
Secretary

Reappointments

J. Williams
D. Cooper
Z. Wilcox
D. Halsey

- III. **Review and Approval of Agenda**
The January 27, 2020 agenda was reviewed and approved

- IV. **Public Comment Related to Agenda and Non-Agenda Items**
None

- V. **Adoption of Meeting Minutes: November 25, 2019**
Motion made by: S. Hogwood
Seconded by: D. Cooper
Yes (6) No (0)

- VI. **Board Briefing Questions & Discussion**
No student government, HR, or Parent Advisory Committee reports
Authorizer Items

W. Larvick shared the confirmation of the April 28, 2020 Policy Governance Training date for Governors Winter Board Retreat

Governors discussed the February 21 scheduled winter board workshop and expressed interest in postponing policy work until the April 28 training

Decision Items

VII **2019-2020 Class List Approval**

Motion made by: Z. Wilcox

Seconded by: S. Hogwood

Yes (6) No (0)

Election of CAO and Reappointments as Consent Approval:

FOIA Coordinator

Civil Rights Coordinator

Legal Counsel

McKinney-Vento Officer

Foster Care Liaison

Assistant Treasurer

Contract Negotiations

Deposit Designation

Principal Media

Electronic Transfer Officer

Title IX Coordinator

Auditor

Bank Account Signatories

Motion made by: J. Aponte

Seconded by: D. Cooper

Yes (6) No (0)

Conflict of Interest

All Governors completed conflict of interest forms and provided to President Malmquist

Governors requested that a "Declaration of Conflict of Interest with Agenda Items" be added back to the monthly agenda template

Approval of 2020-2021 Open Enrollment Window

Motion made by: S. Hogwood

Seconded by: C. Shantz

Yes (6) No (0)

Closing of 2019-2020 Application Window

Motion made by: Z. Wilcox

Seconded by S. Hogwood

Yes (6) No (0)

Academic Calendars

Governors discussed 2020-2021, 2021-2022, and 2022-2023 academic calendar drafts. Governors expressed their interest in having feedback from the Authorizer in preparation for their second reading. Governors also expressed that they would like Jackson College's calendars overlayed with the Academies draft calendars, and they would like to see the Academy calendars in relation to local balanced calendars and of Paragon.

VIII. **Monitoring Performance**

Finance Report was discussed by the Board

IX. **Information Requested by the Board**

Staffing Agency Request for Proposals was reviewed and discussed by the Board. Governors requested that an edit be made to the "purpose" of the proposal to include a 3-year contract option.

X. **Board Correspondence**

None

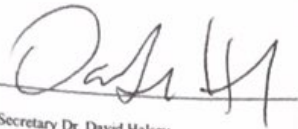
XI. **Board Comment**

None

X. **Adjourn**

J. Williams adjourned meeting at 6:42pm

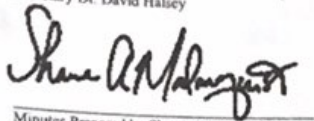
I certify that, to the best of my knowledge, that the foregoing minutes of the January 22, 2018 meeting of the Board of Governors is accurate and correct.



Secretary Dr. David Halsey

3/26/20

Date



Minutes Prepared by Shane A. Malmquist

Proposed minutes are available for public inspection within eight (8) business days.
Approved minutes are available for public inspection within five (5) business days after approval.
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093

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