

Jackson Preparatory & Early College



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2111 Emmons Road
Jackson, MI
49201

Jackson Preparatory & Early College Board of Governors Meeting Summer Planning Session – Friday, July 16, 2021

Date: July 16, 2021
Time: 12:00 p.m.
Location: Lean Rocket Lab
133 W Michigan Ave.
Jackson, MI 49201

1. Call to Order

J. Williams called meeting to order at 12:25 pm.

Roll Call – Declaration of a Quorum

Board:

Chairman
Vice-Chair
Treasurer
Secretary
Governor
Governor
Governor

Jonathan Williams	Present
Don Cooper	Absent
Mrs. Zoe Wilcox	Present
Dr. David Halsey	Absent
Steven Hogwood	Absent
Josnelly Aponte	Present
Suzanne Jones	Present

Authorizing Representative(s):

Wendy Larvick	Absent
Mark Weinberg	Present

1.3. Review and Adoption of Agenda

The July 16, 2021 Leadership Retreat agenda was reviewed and approved.
Motion made by | Z. Wilcox
Seconded by | S. Jones
Yes (4) No (0)

2. Ownership Linkage

2.1 Public Comment (limit three minutes)
No public present.

3. Monitoring Items

3.1 Board-Management Delegation – Executive Succession Planning

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- 3.1.1 Appointment of Acting President
Motion sustaining employment agency to act in the area of appointing an Acting President. Recommendation of Jonathon Marowelli to be placed as Acting President.
Motion made by | J. Aponte
Seconded by | Z. Wilcox
Yes (4) No (0)
- 3.1.2 Update Bank and Check Signatories
Motion to remove Shane Malmquist and Robert Rando, adding Jonathan Williams and having G. Pilaczynski remain as Bank/Check Signatory.
Motion made by | S. Jones
Seconded by | Z. Wilcox
Yes (4) No (0)
- 3.1.3 Acting President and Executive Team Roles
Motion to affirm the current Global Board Management Delegations and Limitations.
Motion made by | Z. Wilcox
Seconded by | J. Aponte
Yes (4) No (0)
- 3.1.4 Communication Expectations and Timelines

4. Policy Review and Design

- 4.1. Statement of Commitment to Ownership
 - 4.1.1. Visioning – Key Board Items
- 4.2. Reviewing Global Policy Statements
 - 4.2.1 Governance Process
 - 4.2.2 Executive Limitations
 - 4.2.3 Board-Management Delegation
 - 4.2.4 Board ENDS

5. Closing

- 5.1 Meeting Review/Next Meeting
- 5.2 Board Comment

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5.3 Adjournment

J. Williams adjourned the meeting at 4:54pm

I certify that, to the best of my knowledge, that the foregoing minutes of the July 16, 2021 Summer Planning Session regular meeting of the Board of Governors is accurate and correct.


Secretary Dr. David Halsey

8/23/21
Date


Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.
Approved minutes are available for public inspection within five (5) business days after approval.
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093

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Jackson Preparatory & Early College Board of Governors Meeting Summer Planning Session – Saturday, July 17, 2021

Date: July 17, 2021
Time: 9:00 am.
Location: Lean Rocket Lab
133 W Michigan Ave.
Jackson, MI 49201

1. Call to Order

J. Williams called meeting to order at 9:15am.

Roll Call – Declaration of a Quorum

Board:

Chairman
Vice-Chair
Treasurer
Secretary
Governor
Governor
Governor

Jonathan Williams	Present
Don Cooper	Absent
Mrs. Zoe Wilcox	Present
Dr. David Halsey	Absent
Steven Hogwood	Absent
Josnelly Aponte	Present
Suzanne Jones	Present

Authorizing Representative(s):

Wendy Larvick	Absent
Mark Weinberg	Present

1.3. Review and Adoption of Agenda

The July 17, 2021 Leadership Retreat agenda was reviewed and approved with appropriate edits.

Motion made by | S. Jones

Seconded by | Z. W

Yes (4) No (0)

2. Ownership Linkage

2.1 Public Comment (limit three minutes)

No public present.

3. Policy Review and Design

3.1 Reviewing Global Policy Statements

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- 3.1.1 Governance Process
- 3.1.2 Executive Limitations
- 3.1.3 Board-Management
- 3.1.4 Board ENDS
- 3.2 Board ENDS
 - 3.2.1 Setting Board Expectations

Motion that external communication about the executive transition will be vetted through the Board Spokesperson (Board Chairman) prior to being sent to the community.

Motion made by | S. Jones

Seconded by | J. Aponte

Yes (4) No (0)

5. Closing

- 5.1 Meeting Review/Next Meeting
- 5.2 Board Comment
- 5.3 Adjournment

J. Williams adjourned the meeting at 12:29pm.

I certify that, to the best of my knowledge, that the foregoing minutes of the July 17, 2021 Summer Planning Session regular meeting of the Board of Governors is accurate and correct.

Secretary Dr. David Halsey

Date

Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.
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