

Jackson Preparatory & Early College



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2111 Emmons Road
Jackson, MI
49201

Jackson Preparatory & Early College Board of Governors Meeting Annual Board Meeting

Date: January 23, 2023
Time: 5:30 p.m.
Location: Jackson College Central Campus
2111 Emmons Road
Justin Whiting Hall – Room 158

1. Call to Order
J. Marowelli called the meeting to order at 5:33pm

Roll Call – Declaration of a Quorum

Board:

<i>Chairman</i>	Jonathan Williams	Present
<i>Vice-Chair</i>	Suzanne Jones	Present
<i>Treasurer</i>	Josnelly Aponte	Absent
<i>Governor</i>	John Macchia	Present
<i>Governor</i>	Eric Beda	Present

Authorizing Representative(s):	Wendy Larvick	Absent
	Mark Weinberg	Present via zoom

2. **Declaration of Conflict of Interest**
None.

3. **Election of Officers**
Chairman – Suzanne Jones
Vice Chair –

Motion to adopt the named officers, eliminating the Treasurer and Secretary roles on the board.

Motion made by | J. Williams

Seconded by | S. Jones

Yes (3) No (0)

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4. **Review and Approval of Agenda**

The January 23, 2023 agenda was reviewed and approved.

Motion made by | J. Williams

Seconded by | J. Macchia

Yes (3) No (0)

5. Adoption of Minutes dated November 21, 2022.

Motion made by | J. Williams

Seconded by | J. Macchia

Yes (3) No (0)

**J. Marowelli notes: Board packets will be uploaded to Jackson College board portal as well for transparency

6. **Ownership Linkage**

6.1 *Public Comment (*limit three minutes – please see note below*)

None

6.2 Student Government Update

Presented by K. Hosmer

Winterfest coming up. Prom is scheduled and planned to take place in downtown Jackson.

Fun day trip planned for end-of-year celebration for EC students from fundraising

6.3 Authorizer Items

None.

7. **Monitoring Items**

7.1. December Financials

Presented by J. Macchia

The finance committee met today and feels confident in all documents and figures presented.

7.2. Governance Process

a. Policy Governance Aligned Board Policies – 2nd Reading

Presented by J. Marowelli

Will vote to adopt them at the next meeting after NCSI has time to help us ensure that titles and coordination between our legally required policies as well as the new policies that are presented tonight.

b. ENDS Policy – Academic Growth Mindset – Interpretation Review

Presented by J. Marowelli

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8. Consent/Required Approvals Agenda

8.1. Election of CAO –

Motion to elect Josnelly Aponte to be the CAO.

Motion made by | J. Macchia

Seconded by | E. Beda

Yes (4) No (0)

8.2. Reappointments

- a. FOIA Coordinator
- b. Civil Rights Coordinator
- c. McKinney-Vento Officer
- d. Foster Care Liaison
- e. Legal Counsel
- f. Assistant Treasurer
- g. Assistant Secretary
- h. Contract Negotiations
- i. Deposit Designations
- j. Principal Media
- k. Electronic Transfer Officer
- l. Title IX Coordinator
- m. Bank Account Signatories

Motion to elect the reappointments as noted.

*Change of nomination for Contract Negotiations, Bank Account Signatories, Check Signatories to Suzanne Jones.

Motion made by | J. Macchia

Seconded by | E. Beda

Yes (4) No (0)

8.3. Conflicts of Interest

9. Items for Decision

9.1. 2023-2024 Annual Calendar

Presented by J. Marowelli.

Mirrors past calendars. Students/Families have enjoyed these calendars.

Motion to approve the 2023-2024 calendar as presented.

Motion made by | J. Macchia

Seconded by | E. Beda

Yes (4) No (0)

9.2. 2023-2024 Open Enrollment & Intent to Return Window

Motion to approve the 2023-2024 Open Enrollment, Intent to Return Window, Closure of current Application Window (22/23)

Motion made by | J. Williams

Seconded by | J. Macchia

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Yes (4) No (0)

9.3. Budget Amendment I

Presented by G. Pilaczynski

Motion to approve the 2023/2024 Budget Amendment I

Motion made by | J. Macchia

Seconded by | J. Williams

Yes (4) No (0)

10. Other Information Requested by the Board

10.1. Enrollment information

Presented by J. Marowelli

Open house in the fall was attended heavily. 5 enrollments from that open house. Another planned open house is for January 31st.

10.2. Academics

Presented by J. Marowelli

Currently wrapping up NWEA testing for CP students. Should have scores to share at the next meeting.

10.3. Institutional Health

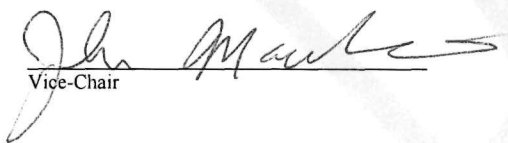
Presented by J. Marowelli

Feel good about enrollment numbers, and gaining more students at the middle school level.

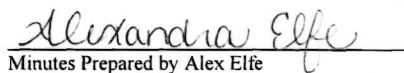
11. Adjournment

S. Jones adjourned the meeting at 6:47pm

I certify that, to the best of my knowledge, that the foregoing minutes of the January 23, 2023, annual meeting of the Board of Governors is accurate and correct.


Vice-Chair

Date 2/13/23


Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.
Approved minutes are available for public inspection within five (5) business days after approval.
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093