

Jackson Preparatory & Early College



Jackson Preparatory & Early College Board of Governors Meeting Regular Meeting – Monday, June 6, 2016

Date: June 6, 2016
Time: 5:30 p.m.
Location: Jackson College
2111 Emmons Road
Potter Center – Board Room

1. Call to Order

The board meeting was called to order by Dr. Rando at 5:31 pm

2. Pledge of Allegiance

3. Roll Call – Declaration of Quorum

Board:

Chairman	Dr. Rob Rando	Present
Vice-Chair	Mr. Jon Williams	Present
Treasurer	Mrs. Zoe Wilcox	Present
Secretary	Dr. David Halsey	Present
Trustee	Mrs. Rebecca Woods	Present
Trustee	Mr. Steven Hogwood	Present

Authorizing Body:

4. Review and Approval of Agenda

The November 27, 2017 agenda was reviewed and approved with the addition of Cheryl Schantz (recommended board member) to action items.

Motion made by Dr. Rando and seconded by Zoe. Wilcox

Vote: Yes (6), No (0)

5. Public Comment Related to Agenda Items – No comments were made.

6. Board Reports

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- President's Report given by Shane Malmquist:
 - MEMCA – Now are permitted to award our students with an Early Middle College Certificate of completion.
 - Golf Outing – 31 golfers present. Used Grande Golf Club, was a great support. Raised just under \$3,400.
- Provost Report given by Jonathon Marowelli:
 - Average GPA over 300 classes was 3.06, median GPA is 3.5, 42% of classes taken is a 4.0 GPA. 20 failed courses, but also run individual interventions for those students. Failed courses are considered a 0 GPA.
- PAB Report given by Niki Kish
 - Official voting on positions happened last week to start delegation of tasks.
 - NWEA Testing breakfast happening June 13-16. Parent/Teacher conferences happening June 27-29 – much more participation this year.
 - Orientation for new parents – being more up front with what is needed for JPEC when it comes to involvement.
- Student Council Report given by

7. Action Items

- A. Review and approve November 27, 2017 minutes.
Motion to approve resolution made by J. Williams and seconded by S. Hogwood.
Vote: Yes (6), No (0)
- B. Review and approve 2015-2016 Final Budget Amendment.
Motion to accept 2015/2016 budget amendment as amended made by Dr. Rando and seconded by Z. Wilcox
Vote: Yes (6), No (0)
 - JPEC will be ending in a positive fund balance.
 - Need to move Budgeted use of fund balance (\$59,508) up to end at \$0.00.
- C. Review and approve 2016/2017 Proposed Budget.
Motion to table 2016/2017 proposed budget to a later date in June.
Vote: Yes (6), No (0)
- D. Review and approve 2016/2017 Academic Calendar.
Motion to approve 2016/2017 Academic Calendar made by Z. Wilcox second by S. Hogwood.
Vote: Yes (6), No (0)
- E. Review and approve 2016/2017 Board Meeting Calendar.
Motion to approve 2016/2017 board meeting calendar made by J. Williams second by R. Woods.
Vote: Yes (6), No (0)
- F. Review and approve Spring Board Policies.
Motion to approve 2016/2017 Spring Board Policies exception of 6110 from “shall” to “may” accept all grants submitted made by Dr. Rando seconded by D. Halsey.
Vote: Yes (6), No (0)

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G. Review and approve Employees Only Fees Schedule.

Motion to approve Employees Only Fees Schedule made by D. Halsey second Z. Wilcox.

Vote: Yes (6), No (0)

H. Review and approve MHSAA Membership Resolution.

Motion to approve MHSAA Membership Resolution made by J. Williams second by Z. Wilcox.

Vote: Yes (6), No (0)

- Off probation year. Will be considered a class C school after 2016/2017 school year.

I. Recommendation of Board Member

Motion to recommend Cheryl Schantz to JC board by Dr. Rando Second by D. Halsey.

Vote: Yes (6), No (0)

- Has financial background is from American I Federal Credit Union.

8. Updates

A. Facilities

- Next step is continuing design of the creative options.

B. Enrollment

- Currently at 360 for 2016/2017.
- \$120/pupil increase by state law.

C. Budget

- Major Assumptions for 2017/2018 budget – JPEC has 2 years to save 20% for new building.

D. Academic

- Curriculum Development - Each department is taking 10 practices to put into their curriculum.
- Well over 50% of faculty is involved into the curriculum development.

9. Adjourn – The meeting was adjourned by Dr. Rando at 7:31pm.

Certification by Secretary:

I certify that, to the best of my knowledge, that the foregoing minutes of the June 6, 2016 meeting of the Board of Governors is accurate and correct.

Secretary Dr. David Halsey

Date

Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.
Approved minutes are available for public inspection within five (5) business days after approval.

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