

Jackson Preparatory & Early College



Jackson Preparatory & Early College Board of Governors Meeting Special Meeting – Monday, June 29, 2016

Date: June 29, 2016
Time: 5:30 p.m.
Location: Jackson College
2111 Emmons Road
Potter Center – Board Room

1. Call to Order

The board meeting was called to order by Jon Williams at 5:32 pm

2. Pledge of Allegiance

3. Roll Call – Declaration of Quorum

Board:

Chairman	Dr. Rob Rando	Absent
Vice-Chair	Mr. Jon Williams	Present
Treasurer	Mrs. Zoe Wilcox	Present
Secretary	Dr. David Halsey	Present
Trustee	Mrs. Rebecca Woods	Present
Trustee	Mr. Steven Hogwood	Present

Authorizing Body:

4. Review and Approval of Agenda

The November 27, 2017 agenda was reviewed and approved.
Motion made by Dr. Halsey and seconded by Zoe Wilcox.
Vote: Yes (5), No (0)

5. Public Comment Related to Agenda Items – No comments were made.

6. Board Reports

Jackson Preparatory & Early College



7. Action Items

A. Review and approve 2016/2017 Proposed Budget.

Motion to approve resolution made by Dr. Halsey and seconded by S. Hogwood.

Vote: Yes (5), No (0)

David Halsey - Yes

Jonathon Williams - Yes

Rebeccah Woods - Yes

Steven Hogwood – Yes

Zoe Wilcox - Yes

- Foundation allowance increased \$120. \$7,511 per student was assumed.
- Assumed use of \$22,500 in At Risk funds and approximately \$33,000 in Title funds.
- Revenue per pupil estimated at \$7,798 for 330 students.
- Miscellaneous included athletic Pay-to-Play fee and AUP technology fee.
- Dual enrollment has been increased to \$500,000 for three terms.
- Owed to JC: start-up cost, lease, and support with start-up items.
- Plans to review budget 4 times throughout 2016/2017.
- Adding under Major Assumptions to state JPEC will start to reduce the debt to JC in the 2016-2017 budget.

8. Information Items

- Markowski & Co. Accounting.
 - July 1, 2016 JPEC will move away from JC's accounting services.
 - Markowski would be a fast transition for JPEC. Also a large financial difference, proposed \$1,600/month \$19,200 annually. Price includes accountant and counseling to school on financials.
 - Markowski feels comfortable with the transition and has experience with school financials.
 - Other option is for a part time accountant in house. Two candidates have been interviewed and are comfortable with the position.

9. Additional Updates

- Update on board member: documents have been sent and should be included in JC packet for July 11 meeting.
- Matriculation agreement with Paragon: Has declined the agreement. Without JPEC being at capacity yet, there is no need for a matriculation agreement. We will revisit in future years.
- Add in board member nametags for picnic.
- McDonald's gives scholarships per semester for employees, up to \$750/semester.

10. Adjourn – The meeting was adjourned by Jon Williams at 6:41 pm.

Certification by Secretary:

Jackson Preparatory & Early College



I certify that, to the best of my knowledge, that the foregoing minutes of the June 29, 2016 meeting of the Board of Governors is accurate and correct.

Secretary Dr. David Halsey

Date

Minutes Prepared by Alex Elfe

Proposed minutes are available for public inspection within eight (8) business days.

Approved minutes are available for public inspection within five (5) business days after approval.

Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093