

Jackson Preparatory & Early College



P: 517.768.7093
F: 517.7905.2735
office@jacksonpec.org

2111 Emmons Road
Jackson, MI
49201

Jackson Preparatory & Early College Board of Governors Meeting Regular Board Meeting – Monday, May 21, 2018

Date: May 21, 2018
Time: 5:30 p.m.
Location: Jackson College
2111 Emmons Road
Potter Center - Board Room

-
- I. Call to Order
 - II. Pledge of Allegiance
 - III. Roll Call – Declaration of a Quorum

Board:

Chairman
Vice-Chair
Treasurer
Secretary
Trustee
Trustee
Trustee

Dr. Rob Rando	Present
Mr. Jon Williams	Present
Mrs. Zoe Wilcox	Absent
Dr. David Halsey	Present
Mr. Steven Hogwood	Present
Mrs. Cheryl Schantz	Absent
Mr. Darrell Norris	Present

Authorizing Body:

President
Vice President

Dr. Dan Phalen	Absent
Jeremy Frew	Present

- IV. **Review and Approval of Agenda**
The May 21, 2018 agenda was reviewed and approved
- V. **Public Comment Related to Agenda Items**
None

Motion made by: J. Williams
Seconded by: D. Halsey

VI. **Information Item**

A. Welcome Don Cooper

a. Motion to move to item B

i. Motion made by: J. Williams

ii. Seconded by: S. Hogwood

b. Governor Cooper introduced himself and shared an update on his current work

B. 2018 Commencement

Jackson Preparatory & Early College



P: 517.768.7093
F: 517.7905.2735
office@jacksonpec.org

2111 Emmons Road
Jackson, MI
49201

- a. **Governor Rando** shared his experience at the 2018 JC Commencement and his pride in seeing the types of young adults walk across the stage.
- b. **Governor Rando** shared his impressions from a full commencement for JPEC and the impact he felt from the success of our young students
- c. **Governor Williams** shared his request that it would be great to have all faculty present to share in the celebration of our students

C. Pay Scale Consideration

- a. **President Malmquist** presented an innovative approach to a leveled pay scale structure
- b. **Governor Halsey** shared interest in knowing whether this scaled structure is feasible if all faculty were at level 5
- c. **Governor Rando** shared his agreement with the scaled structure if financially feasible
- d. **Governor Williams** shared his question whether there would be a gradient between levels. President Malmquist shared that this is not a current consideration.

D. Cleaning Service Proposals

- a. **Motion to move to item A**
 - i. *Motion made by: J. Williams*
 - ii. *Seconded by: S. Hogwood*
- b. **Governor Rando** – *please make sure that this is an action item for our June meeting*

E. NCSI Visit

- a. **M. Weinberg (NCSI Rep)** presented on his and J. Sarsfield's visit on May 18th.

VII.

Action Items

- | | |
|---|---|
| A. Approval of April 23, 2018 Board Minutes | Motion made by: Halsey
Seconded by: Williams |
| B. Adoption of Board Policy Global Governance | Motion made by: Halsey
Seconded by: Hogwood |
| a. <i>Governor Halsey – request to remove "Minimize" item 2</i> | |
| b. <i>Approve with change</i> | |
| C. Adoption of Board Policy Strategic Agenda Planning | Motion made by: Hogwood
Seconded by: Wilcox |
| D. Adoption of Board Policy Stakeholder Engagement | Motion made by: Cooper
Seconded by: Hogwood |
| E. Approval of 2018 Lease | Motion made by: Hogwood
Seconded by: Wilcox |

VII.

Policy First Readings

- A. Policy Category | Governance Process
 - a. Policy Name | Monitoring Governance Process
 - i. *Policy draft presented*

Jackson Preparatory & Early College



P: 517.768.7093
F: 517.7905.2735
office@jacksonpec.org

2111 Emmons Road
Jackson, MI
49201

- ii. **Governor Halsey** – item 2a needs clarification that the selection will be done by the Board

B. Policy Category | Governance Relationships

a. Policy Name | Collective Authority

- i. *Policy draft presented*

C. Policy Category | Governance Relationships

a. Policy Name | Accountability of the President

- i. *Policy draft presented*

D. Policy Category | Governance Relationships

a. Policy Name | Authority of the President

- i. *Policy draft presented*

E. Board/District Policy Manual | Spring Update

a. *Policy Updates presented*

- i. **Governor Williams** – *shared concerns regarding the balance between accountability and free speech. Requested consideration of this as we develop policy language.*

VIII. **Board Reports**

A. Finance Reports

i. April Financials

- i. *Presented*

ii. Cashflow Forecast

- i. *Presented*

iii. Outstanding Invoices

- i. *Presented*

B. President's Report

i. **Enrollment Report**

- i. *Presented*

ii. **Academic Report**

C. Legislative Report

i. **Governor Cooper** – shared the focus on the school aid budget currently

IX. **Authorizer Items**

A. **M. Weinberg** *shared the request to collect data on Jackson College students in comparison to JPEC students' academic performance*

X. **Extended Public Comment**

A. **None**

XI. **Board of Governors Comment**

A. **Governor Williams** – *Shared his experience visiting Albion with 56 of our students interested in transitioning to Albion after initial experiences with JC*

Jackson Preparatory & Early College



P: 517.768.7093
F: 517.7905.2735
office@jacksonpec.org

2111 Emmons Road
Jackson, MI
49201

XII. Adjourn Board Meeting – 7:33pm

I certify that, to the best of my knowledge, that the foregoing minutes of the January 22, 2018 meeting of the Board of Governors is accurate and correct.

Secretary Dr. David Halsey

01/18/18

Date

Minutes Prepared by Shane Malmquist

Proposed minutes are available for public inspection within eight (8) business days.
Approved minutes are available for public inspection within five (5) business days after approval.
Contact Address: 2111 Emmons Road, Jackson, MI 49201 517.768.7093