



Emergency Drill Evaluation Report

Type of drill: Lockdown Date of drill: 2-15-17

Time drill started: 10:34 Time drill concluded: 10:38

Exact time required to evacuate/shelter/secure: 2 mins

Time alarm sounded: 10:34

Time when all employees cleared the building and were accounted for: N/A

Remarks:

All went well - light on in 164 closet.

This report is for emergency drill # 27 for school year 16-17.

Name of person conducting drill: Ramona - Shane

Title of person conducting drill: Office Mgr / Safety Officer

Signature of person conducting drill: Ramona Shane

Drill was coordinated with:

NA Emergency Management Coordinator
Name & Title _____

NA Law Enforcement
Name & Title Done in House

NA Fire Chief or designee
Name & Title _____