



Emergency Drill Evaluation Report

Type of drill: Fire Drill Date of drill: 5-21-21
Time drill started: 3:15 Time drill concluded: 3:18
Exact time required to evacuate/shelter/secure: 2min 9sec
Time alarm sounded: 3:15
Time when all employees cleared the building and were accounted for: 3:18

Remarks:

This report is for emergency drill # _____ for school year 2021.

Name of person conducting drill: Debra Holton

Title of person conducting drill: Principal

Signature of person conducting drill: Debra A. Holton

Drill was coordinated with:

_____ Emergency Management Coordinator
Name & Title _____

_____ Law Enforcement
Name & Title _____

_____ Fire Chief or designee
Name & Title _____