



### Emergency Drill Evaluation Report

Type of drill: Lockdown Date of drill: 11-23-16

Time drill started: 10:02 Time drill concluded: 10:08

Exact time required to evacuate/shelter/secure: 5 mins

Time alarm sounded: 10:02

Time when all employees cleared the building and were accounted for: —

Remarks:

Went well

This report is for emergency drill # 04 for school year 16-17.

Name of person conducting drill: Ramona, Shane

Title of person conducting drill: Office Mgr, Pres

Signature of person conducting drill: Ramona S. Pull

Drill was coordinated with:

NA Emergency Management Coordinator  
Name & Title \_\_\_\_\_

NA Law Enforcement In house  
Name & Title \_\_\_\_\_

NA Fire Chief or designee  
Name & Title \_\_\_\_\_



### Emergency Drill Evaluation Report

Type of drill: Fire Date of drill: 11-18-16

Time drill started: 2:20 Time drill concluded: 2:27

Exact time required to evacuate/shelter/secure: 4 minit

Time alarm sounded: 2:20

Time when all employees cleared the building and were accounted for: 2:24

Remarks: Drill went great some teachers forgot  
safety folders

This report is for emergency drill # 3 for school year 16-17.

Name of person conducting drill: Ramona Durus

Title of person conducting drill: Office Mgr

Signature of person conducting drill: Ramona Durus

Drill was coordinated with:

NA Emergency Management Coordinator  
Name & Title \_\_\_\_\_

NA Law Enforcement  
Name & Title done Internally

NA Fire Chief or designee  
Name & Title \_\_\_\_\_