



Emergency Drill Evaluation Report

Type of drill: Fire Drill Date of drill: 10/22/2019

Time drill started: 1:01 pm Time drill concluded: 1:06 pm

Exact time required to evacuate/shelter/secure: 3 minutes

Time alarm sounded: 1:01 pm

Time when all employees cleared the building and were accounted for: 1:06 pm

Remarks:

Good Drill. New location for meeting, still some confusing on exactly where to line up.
One teacher missing attendance sheet. Took longer had students from Early College
who did not know what door to exit.

This report is for emergency drill # 1 for school year 19/20.

Name of person conducting drill: Ramona DuPuis

Title of person conducting drill: Office Manager / Safety Coordinator

Signature of person conducting drill: 

Drill was coordinated with: Drill was done in house.

N/A Emergency Management Coordinator
Name & Title _____

N/A Law Enforcement
Name & Title _____

N/A Fire Chief or designee
Name & Title _____