



Emergency Drill Evaluation Report

Type of drill: FIRE Date of drill: 9.26.17

Time drill started: 11:03 Time drill concluded: 11:11

Exact time required to evacuate/shelter/secure: 3 min

Time alarm sounded: 11:03

Time when all employees cleared the building and were accounted for: 3 min

Remarks: NO SENSE OF URGENCY. SOME TEACHERS DID NOT HAVE SAFETY FOLDERS WITH THEM. NEW TEACHER IN BLDG DID NOT KNOW WHERE TO GO.

This report is for emergency drill # 1 for school year 17-18.

Name of person conducting drill: Ramona DuRois

Title of person conducting drill: Office Mgr, Safety Coordinator

Signature of person conducting drill: [Signature]

Drill was coordinated with:

NA Emergency Management Coordinator
Name & Title _____

NR Law Enforcement
Name & Title done Internally

NA Fire Chief or designee
Name & Title _____