Determination of Critical Infrastructure Workers and Essential Employees Performing Necessary Government Activities

March 30, 2020,

Shane A. Malmquist
President
Jackson Preparatory & Early College

Per guidance provided by the State of Michigan, we have identified two JPEC employees who will receive designation as essential employees for the district. These designations are based on the following identifications:

Gimmie Pilaczynski

- IT workers supporting virtual learning, virtual meetings and other essential functions (such as payroll and benefits), including technology for special education.
- Data center operations employees.
- Employees managing payroll, benefits, bill payments, receipts and related banking.

Niki Kish

- On a very limited basis, travel to retrieve materials at the district not available online which are necessary for the provision of virtual learning by the employee from his or her home.
- Travel to a district facility to retrieve or send protected personnel documentation or special education referrals via secure fax.

Please contact President Shane A. Malmquist by email at shane.malmquist@jacksonpec.org or by phone 517-888-4160 with any questions concerning these designations.

Sincerely,

Shane A. Malmquist