

Jackson Preparatory and Early College Parent and Family Engagement Plan

In accordance with the *Elementary and Secondary Education Act of 1965 (ESEA)*, as amended by the *Every Student Succeeds Act of 2015 (ESSA)*

Parents, staff, and the building administrator have developed this Parent and Family Engagement Plan in accordance with the ESSA Section 1116 activities which are accomplished at Jackson Preparatory and Early College in the ways listed in each Section.

ESSA Section	Ways in Which <u>Jackson Preparatory and Early College</u> Staff Accomplish These Activities
<p>1116(b)(1) This Plan has been jointly developed and distributed to parents and family members in a language that can be understood. The Plan is updated periodically to meet the changing needs of parents and the school.</p>	<p>Describe the development of the Plan, including the stakeholders involved, the steps taken to ensure the Plan is understood, and the process for updating the Plan.</p> <ul style="list-style-type: none"> ● During the SW transition process, the team developed the Parent/Family Engagement plan. The team reviewed the legislation and each component of the plan and discussed ways the school implements the requirement. (5.5.23) ● The stakeholders that were involved included the President, the school principal, a parent, the dean of students, classroom teachers, and intervention staff. ● The staff ensured that the plan is understood and written in parent-friendly language by asking the parent representative for confirmation. ● The P/FE Plan is updated annually prior to the Annual Title I Parent meeting.
<p>1116(c)(1) Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved.</p>	<p>An annual meeting is held which includes information for parents on or before October 15:</p> <ul style="list-style-type: none"> ● How does your school spend its Title I allocation? ● How does Title I fit with the school improvement plan (coordinated efforts) ● What are our curriculum and resources for each subject area? ● How are our students assessed to measure progress? ● What is our communication process with parents? (i.e. newsletters, emails, phone calls) ● What is in our family engagement plan? ● What is our family /school compact? ● What do parents have the right to know? <p>How are parents encouraged to attend?</p> <ul style="list-style-type: none"> ● A letter is sent to families explaining the purpose of the Annual Title I meeting (i.e. multiple mediums). ● A short video is provided to parents to watch prior to the meeting. <ul style="list-style-type: none"> ○ Review Parent Involvement policy (2261.01, 2261.02). ○ Review Parent Involvement Plan ○ Review Parent/ School Compact

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	<ul style="list-style-type: none"> ● Have parents complete a brief survey ● Host one in-person Title I meeting with parents and stakeholders ● Document all of the efforts for each year (i.e. save all files used in a folder)
<p>1116(c)(2) Offer flexible number of meetings at times convenient to parents and provide transportation, childcare, or home visits as it relates to parental involvement.</p>	<p>Meetings are offered at times convenient for parents and if needed, transportation, childcare, and home visits can be arranged:</p> <ul style="list-style-type: none"> ● Parent-Teacher Conferences twice a year in the evenings ● IEP Meetings ● 504 Meetings ● Open House/ Orientation ● Family Tours on individual basis, as needed ● Provide virtual meeting opportunities for those who cannot attend in person ● Provide Zoom access for families who cannot attend an event
<p>1116(c)(3) Involve parents in an organized, ongoing and timely way in the planning, reviewing, and improvement of Title I programs, including the development, review, and improvement of the Parent and Family Engagement Plan and the Schoolwide Program Plan.</p>	<p>Parents are involved in the development of the School Improvement Plan and Title I Program development in the following ways:</p> <ul style="list-style-type: none"> ● 06.02.2023 parent representative on the SW transition team. ● Parent(s) must be on the MICIP team. ● Parents participate through providing feedback on the annual parent perception survey. ● Teacher engagement with parents.
<p>1116(c)(4)(A) Provide parents of Title I children timely information about the Title I Program.</p>	<p>Parents are provided information regarding the school Programs in the following ways:</p> <ul style="list-style-type: none"> ● Parents are provided information about the Title I at the Annual Title I Meetings. ● District newsletters will highlight Title I information with the option for parents to provide feedback. (Parents Right to Know)
<p>1116(c)(4)(B) Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the achievement levels students are expected to meet.</p>	<p>Parents are provided information about the school's curriculum, assessments, and proficiency level expectations in the following ways:</p> <ul style="list-style-type: none"> ● Publish standardized I CAN statements on Schoology (i.e. Learning Targets) per grade level aligned with standards . ● Provide national NWEA RIT scores for Fall, Winter, and Spring and make sure parents know how to read the reports. ● Providing state academic student achievement reports (i.e. MSTEP, PSAT, SAT) ● Provide parents and stakeholders information to link them to MISchoolData website which publishes achievement levels and the state and national averages of all assessments used by the district for

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	parents to understand if their student's achievement is progressing.	
1116(c)(4)(C) Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision-making as it relates to their child's education, and to respond to any suggestions as soon as possible.	Parents have opportunities to share suggestions, participate in decision making, and respond to any suggestions in the following ways: <ul style="list-style-type: none"> ● District Improvement Team ● Parent-Teacher Conferences ● Teacher/Administrator Conversations ● Parent Perception Surveys 	
1116(c)(5) Ensure that if the Schoolwide Program Plan is not satisfactory to parents of participating students, submit any parent comments on the Plan when the school makes the Plan available to the Local Educational Agency (LEA).	If parents are not satisfied with the School Improvement Plan or Programs, they have opportunities to make comments by: <ul style="list-style-type: none"> ● Plan is publicly posted for families with an opportunity for parents to share their input via the school website. ● There is an Annual Title I Parent Meeting with feedback opportunities for parents to share their input. 	
The School-Parent Compact Must:		
1116(d) Jointly, with parents, develop a School-Parent Compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
1116(d) Clearly explain district and school goals for students to meet the challenging State academic standards.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
1116(d) & 1116(d)(1) Describe ways that teachers are responsible for supporting students' learning and providing high quality curriculum and instruction.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
1116(d) & 1116(d)(1) Describe specific ways parents will be responsible for supporting their children's learning.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
1116(d) Describe specific ways students will be responsible for their learning.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
1116(d) & 1116(d)(2)(C) Describe school activities to build partnerships with parents, including chances for parents to volunteer, take part in, and observe classroom activities, and communicate with teachers.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
1116(d) & 1116(f) Describe how parents and family members are involved in developing and revising the compact.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
1116(d)(1) & 1116(d)(2)(A-C) Ensure regular two-way meaningful communication between family members and school staff throughout the school year, so that parents are kept up to date on their students' progress and get regular tips on home learning.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
1116(f) Communicate information using family friendly language and format.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

ESSA Section	Ways in Which School Staff Accomplish These Activities
<p>1116(e)(1) Shall provide assistance to parents of students served by the school in understanding the State’s academic content standards, the State and Local assessments, and how to monitor their child’s progress and work with educators to improve the achievement of their children.</p>	<p>How does the staff provide assistance to parents to help them understand the content standards, assessments, how to monitor their child’s progress, and how to work with educators to improve the achievement of their children? What training is provided to families?</p> <ul style="list-style-type: none"> ● Publish I CAN statements and success criteria on Schoology. ● Publish Assessments on the district website ● CP/EC handbooks have published material identifying the assessments used. ● Schoology Parent Portal access is provided so parents can monitor their students' progress. ● Parent-Teacher Conferences, 504, IEP meetings (i.e. academics, behavior, attendance) ● CP/EC High FAFSA Night and Dual Enrollment Nights help inform parents.
<p>1116(e)(2) Shall provide materials and training to help parents work with their children to improve their children’s achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.</p>	<p>Staff will provide parents with appropriate materials and offer training in our school to enable them to support their child’s academic progress. These include:</p> <ul style="list-style-type: none"> ● Provide parents and stakeholders Schoology and PowerSchool training Publish I CAN statements on Schoology. ● Publish Assessments used on the district website ● CP/EC handbooks have published material identifying the assessments used. ● Schoology Parent Portal is published so parents can monitor their students' progress.
<p>1116(e)(3) Shall educate staff in the value and utility of parents’ contributions, in how to reach out to, and communicate with, and work with parents as equal partners, to coordinate and implement parental involvement programs, and to build relationships between the parents and the school.</p>	<p>On-going professional development for staff on effective ways to increase parental involvement occurs annually. They include:</p> <ul style="list-style-type: none"> ● Train staff to communicate with families regularly regarding student progress (those who are not proficient). ● Ensure every teacher is aware of how to educate parents on use of Schoology.
<p>1116(e)(4) Shall coordinate and integrate parental involvement Programs and activities with other Federal, State, and local Programs, including public preschool Programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.</p>	<p>Coordination with other Programs for parental involvement includes:</p> <ul style="list-style-type: none"> ● Coordinate with mobile dentist and offer on-site physicals. ● Dual enrollment nights for those students getting ready to enroll ● Hold “Meet with Mr. Marowelli” mornings ● Hold Schoology and PS trainings with parents and create on-demand trainings for immediate viewing ● Hold Title I School-Wide plan meetings to ensure they have an understanding of our program

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<p>1116(e)(5) Shall ensure information is shared with parents in a language and format they can understand.</p>	<p>Information is shared with parents in a language and format they can understand. Examples could include:</p> <ul style="list-style-type: none"> • District notes will include a parent engagement section weekly to provide information and feedback. • Publications avoid education jargon (i.e. IRIP, IEP).
Gray Area - Recommended Best Practice, but Not Required	
<p>1116(e)(6) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.</p>	
<p>1116(e)(7) May provide necessary literacy training from funds received under this part if the LEA has exhausted all other reasonably-available sources of funding for such training.</p>	
<p>1116(e)(8) May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.</p>	
<p>1116(e)(9) May train parents to enhance the involvement of other parents.</p>	
<p>1116(e)(10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.</p>	
<p>1116(e)(11) May adopt and implement model approaches to improving parental involvement.</p>	
<p>1116(e)(12) May establish a districtwide parent advisory council to provide advice on all</p>	

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matters related to parental involvement in Programs supported under this Section.	
1116(e)(13) May develop appropriate roles for community-based organizations and businesses in parental involvement activities.	
1116(e)(14) Shall provide other reasonable support for parental involvement activities as parents may request.	<p>Parents are provided with other reasonable supports such as:</p> <ul style="list-style-type: none"> ● I am taking my child out for X, I was wondering if you could provide homework so they do not fall behind? ● I cannot come to Parent-Teacher conferences for X, can I have an alternate time? ● I am wondering if you can send home some resources for X to use at home? ● Provide conferences in different mediums (i.e. phone, virtual). <p>How does the school collect this information?</p> <ul style="list-style-type: none"> ● School tracks the percentage of parents who attend Parent-Teacher conferences. ● Attendance records ● Email communications
1116(f) Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.	<p>Staff provide opportunities for full parent participation:</p> <ul style="list-style-type: none"> ● Braille on the signs. ● All required handicap accessibility is present. ● Virtual conferences or meetings for academic/behavioral support provided if needed.